



DOUGLAS COUNTY EMERGENCY MANAGEMENT BOARD

**111 East Eleventh Street, Unit 200
Lawrence, KS 66044-2909**

Office: (785) 832-5259

Fax: (785) 832-5101

July 7, 2021

Chair Kay Johnson welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on July 7, 2021.

Those present in the meeting included:

Marlin Bates
Steve Buchholz
Pat Deaver
David Ernst
Tony Foster
Teya Grigler
Steve Harsha
Kay Johnson
Chris Lamar
Amy Lurken
Jeni McDonald
Bob Newton
Casey Quigley
Tina Rakes

Mike Russell
Bud Waugh
Hubert White
Josh Woodward
Chad Voight
Tonya Voight
Ken Keiter
Sarah Wickham
Chris Lesser
Josh Carson
Shannon Wells
Kevin Oneslager
Gary Goombi
Teri Axman

Emergency Management staff included:

Robert Bieniecki
Josh Taylor

Jillian Rodrigue

Others attending:

Hollie Tapley
Elizabeth Stephens
George Diepenbrock

Bryce Hirschman
Eric Deselich
Sonia Jordan

Common Acronyms:

Volunteers: Community Emergency Response Team (CERT) Auxiliary Communications Team (ACT)
Grants: Hazardous Materials Emergency Preparedness Grant (HMEP), Emergency Management Performance Grant (EMPG)
Plans: Local Emergency Operations Plan (LEOP)
COVID-19 Related: Unified Command (UC), Emergency Support Function (ESF), Recovery Support Function (RSF)
Procurement: Request for Proposal (RFP), Request for Quote (RFQ)
TEPW: Training and Exercise Planning Workshop
IPPW: Integrated Preparedness Planning Workshop



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Welcome/Introduction:

- Kay Johnson started around the room introduction and welcome to our first in person meeting since 2020.
- 2020 and 2021 Preparedness Partner Awards presented.

Presentation:

- Eric Deselich (Tetra Tech), provided an update on the HMEP Grant Commodity Flow Study and Table Top Exercise. Expanded into the focus of hazard vulnerability in Douglas County and what the reports include data wise, with breakdown of process. Continued with possible mid-August exercise direction/focus.

Reorganization – Kay Johnson

- Executive Committee for 2021-2022
- Nomination/Vote: (Moved by Kevin Oneslager and Approved by full board vote)
 - Chair: Mike Baxter
 - Vice Chair: Mike Patrick
 - Member: Kay Johnson
 - Member: Shane Munsch
 - Member: Tony Foster

Minutes of April 7, 2021 (virtual)

- Kay Johnson made the motion to receive the January 6, 2021 meeting minutes, and was second by Mike Russell. All members voted in favor to approve.

Staff Updates – Robert Bieniecki, Jillian Rodrigue, Josh Taylor

- COVID Response and Recovery Updates
 - Noted the demobilization of UC by September.
- Plan (LEOP, Mitigation, Strategic, IPP)
 - LEOP:**
 - EOP meetings are complete, with final data entry in progress.
 - Final GIS work for State Mapper requirements is complete, save/upload into State system with some final details are all that's left.
 - Final documents in progress, MOAs for dip sites and Ingestion Pathway.
 - Timeframe is on track for final product ready for Commission by August.
 - IPPW:**
 - Email regarding the IPP sent to LEPC requesting EX schedules and process updates with a template for reports. As information for you, post internal EM testing, we are developing the use of an online share program (Microsoft OneDrive) for use as a secure document share space for LEPC planning, templates/forms/guidance, IPP(W) updates, LEPC meetings, reports, Exercise documents, Partner SOGs, training products etc.

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- As a part of the IPP, please send me (jtaylor@douglascountyks.org) your schedules for Training/Exercises/Events for 2020-2023. This will help us (EM) build the required IPP schedule and coordinate opportunities for joint exercises, training, etc. Also, please use the attached document for completed exercises.

Hazard Mitigation Plan:

- Continue to receive and request signed resolutions.
- Current signed resolutions have been submitted to the State.
- Cutoff date for submission is 15 July 2021.
- Questions/Concerns

Strategic Plan:

- Noted getting back into the 3 year plan process.
- Grants: Noted current HMEP/EMPG work and focus for next year exercises. Also, noted new staff addition.
- Volunteer Updates:
 - Amateur Radio teams still meeting and maintaining skills. EM is looking into exercise options.
 - Skywarn has activated a few times due to severe weather.
 - CERT members are going to a conference this month.
 - First in person CERT course to be in October.
 - Have done many virtual presentations with in person coming soon.
 - Supported fire operations recently.
 - Staff and LDCFM have created a severe weather video and hope to partner with other agencies to create more preparedness videos.
- Volunteer applications are accepted on a continual basis. If interested, please visit: <https://www.douglascountyks.org/depts/emergency-management/about-volunteering-dcem>

Preparedness/Outreach Campaigns

- N/A

Information Sharing

- Mike Baxter – Fire is providing training courses, including “Stop the Bleed” again.
- Sheriff Office - They now have tree drones and noted capability.
- Amateur Radio – Noted exercise in October with KC team and current planning for.
- United Way – Has a 9-11 grant and noted process and focus of use.
- Mike Russell - Noted bylaws in the back of packet.
- City of Lawrence – Is developing a climate action plan and intends to reach out to partners.

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- Public Health/EM – Noted current work at distribution of hand sanitizer and other products.
 - Next meeting in 06 Oct.
 - Bert Nash - Updates are that we are continuing to require masks in our facility, 90% of our staff have been vaccinated.

Close:

A motion was made by Kay Johnson to adjourn the meeting. Mike Russell seconded the motion, and the meeting adjourned.

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