



## DOUGLAS COUNTY EMERGENCY MANAGEMENT LOCAL EMERGENCY PLANNING COMMITTEE

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### Executive Committee Meeting Minutes December 4, 2019

Chair Mike Russell welcomed members and called the Douglas County Emergency Management Board/Local Emergency Planning Committee to order on Wednesday, December 4, 2019.

Those present in the meeting included: Mike Russell – University of Kansas; Joe Baranski – Hallmark; Kay Johnson – Prosoco; Nicole Rials – Bert Nash Center.

Emergency Management staff present included: Robert Bieniecki, Jillian Rodrigue, Jenni Blake

#### Minutes – Mike Russell

- Entertained a motion to receive the November 6, 2019, meeting minutes. Mike made the motion to accept and was seconded by Joe. All members voted in favor to approve.

#### Full Board Meeting – Mike Russell

- Scheduled for January 8th. This meeting will include an overview and expectations of the Training and Exercise Plan Workshop scheduled for April.
- Final copy of Strategic Plan shared with the full LEPC. Staff has begun developing work plans for projects.

#### Staff Updates – Robert Bieniecki and Jillian Rodrigue

- Hiring process – Interviews are scheduled for today and tomorrow with the possibility of a second interview for the EM Specialist position listing.
- Long Term Recovery Committee – Hosting a meeting on December 18th to close out the tornado and flood recovery activities and provide a brief for the County Commission.
- Volunteers –
  - Met in November to determine needs and wants for 2020. Staff is focused on including mental health training as well.
  - December 12 – End of Year meeting for volunteers and orientation for new volunteers. Processing about 15 applications
  - Several staff and volunteers will attend the July National CERT Conference in St. Louis
  - Looking for a new volunteer tracking system
- HMEP Grant – Received State approval for the two HMEP grants, need to process through Commission for final sign off. Courses will happen in 2020.
- Disaster Funds – No set date for when KDEM will begin working with us for reimbursements. KDEM has increased staff to help expedite the process. Delayed start does not change the funding available.
- LEOP – KDEM is planning meetings for the beginning of the year. Our goal is to have the ESF meetings scheduled as soon as possible.
- Preparedness / Outreach / Event Support:
  - Spring CERT course announced – April 24 – 26th.
  - Assisted with LDCFM's interview process
  - Reviewing plan and operations with DaVita
  - 2-1-1 presentation by Kate to League of Women Voters
  - Community Risk Reduction Collaboration meeting – good discussions and opportunities in the future

**Collaboration:**

- Nicole Rials highlighted the desire for collaboration on preparedness initiatives for the new mental health campus.
- Board members were encouraged to be and thanked for being advocates in a similar way on the groups they serve on.
- Discussed the free MyStrength application provided by the County for County residents.

**Close**

A motion was made by Mike to adjourn the meeting. The motion was seconded by Joe, and the meeting was adjourned.