

**Douglas County Resolution No. 11-19**

---

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
DOUGLAS COUNTY, KANSAS, PROVIDING FOR THE ESTABLISHMENT  
OF THE DOUGLAS COUNTY HERITAGE CONSERVATION COUNCIL;  
PRESCRIBING THE PURPOSE, COMPOSITION, POWERS, AND DUTIES OF  
THE HERITAGE CONSERVATION COUNCIL.

**Whereas**, The Commissioners of Douglas County believe it is important to conserve the natural and cultural heritage resources of the County;

**Whereas**, The Commissioners of Douglas County believe conserving the natural and cultural heritage of the County will benefit future generations and enhance economic development benefits of tourism, local agriculture, and other endeavors based on such conservation efforts; and

**Whereas**, the Commissioners of Douglas County have allocated funds to be utilized in order to accomplish this vision;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Douglas County, Kansas:

**SECTION 1. Establishment of Council; Name**

The County Commission hereby establishes the Douglas County Heritage Conservation Council; hereinafter referred to as the Council.

**SECTION 2. Purpose**

The purpose of the Council is to ensure the conservation of Douglas County's natural and cultural resources. Toward this end, the Council will administer the Douglas County Natural and Cultural Heritage Grant Program, monitor the ongoing inventory of natural and cultural heritage resources, pursue the designation of Douglas County as a Certified Local Government, adopt its own operational procedures, and carry out any other tasks assigned by the Douglas County Commission.

**SECTION 3. Composition**

The Council shall consist of 7 members who are Douglas County residents, and who demonstrate an interest in historic preservation and conservation of the County's natural and cultural heritage. Efforts should be made to balance the representation of all communities and unincorporated areas in the County. All members will be appointed and approved by the Douglas County Commission. Three members shall be a diversity of preservation-related professionals, as recognized by the relevant standards of their respective profession, such as architect, architectural historian, archeologist, historian, landscape architect, and planner. The remaining 4 members shall be a diversity of either professionals or lay persons with interest in fields closely

related to agriculture, tourism, unique and significant lands, ecology, geography, natural science, economic development, history, or environment. At least one preservation professional shall be on any subcommittee of the Council.

#### **SECTION 4. Terms**

The term of office of the members of the Council shall be for 3) years, excepting the first Council which shall consist of 2 members serving for one year, 2 members serving for 2 years, and 3 members serving for 3 years. A member may not serve more than 2 full consecutive terms. Vacancies shall be filled for the unexpired term only.

#### **SECTION 5. Officers**

Officers shall consist of a Chair and Vice-Chair elected by the members of the Council who shall each serve a term of one year and shall be eligible for re-election; but no member shall serve as Chair for more than 2 consecutive years. The Chair shall preside over meetings. In the absence of the Chair, the Vice-Chair shall perform the duties of the Chair. If both are absent, a Temporary Chair shall be elected by those present.

#### **SECTION 6. Meetings**

(A) A quorum shall consist of a majority of the members. Decisions or actions of the Council shall be made using the consensus decision making rule, or by a majority vote if consensus cannot be reached. Meetings shall be held at the discretion of the Council at, with at least two of the meetings the beginning of each calendar year; additional meetings shall be on the call of the Chair. No member of the Council shall vote on any matter that may materially or apparently affect the property, income, or business interest of that member. No member of the Council may vote by proxy. Final decisions regarding property will be made by the County Commission. The Chair, and in his or her absence the Acting Chair, may request the attendance of witnesses.

(B) All meetings of the Heritage Conservation Council shall be open to the public. The Council shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Council and shall be a public record.

#### **SECTION 7. Powers & Duties**

(A) All of the powers and duties enumerated herein are subject to the approval, denial, or modification by the County Commission. Further, all funds necessary to carry out the purpose of this document shall be approved and appropriated only by the County Commission.

(B) In addition to other responsibilities specified in this document, the Council may:

(1) Adopt its own procedural regulations, subject to the laws of the State of Kansas and Douglas County;

(2) Conduct an ongoing inventory of natural and cultural heritage resources, including but not limited to historically and architecturally significant properties and lands,

structures, and areas that exemplify the cultural, social, economic, political, agricultural, environmental, or architectural history of the nation, region, state, or county;

(3) Administer and preside over all aspects of the Natural & Cultural Heritage Grant Program. This includes evaluating and recommending to the County Commission which projects shall receive funding.

(a) Final recommendations and decisions by the Council are subject to an appeal process before the County Commission.

(4) Pursue the designation of Douglas County as a Certified Local Government and make recommendations to the Commission on obtaining this recognition.

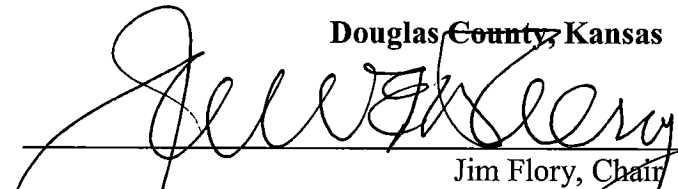
**SECTION 8. Effective Date**

This Resolution shall become effective upon its adoption by the Board of County Commissions.

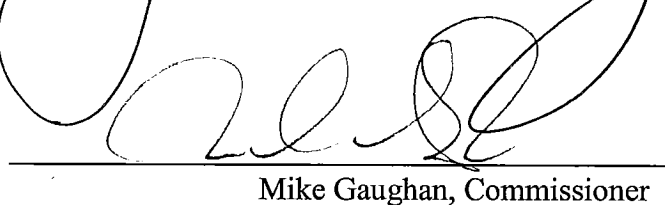
ADOPTEED this 1<sup>st</sup> day of June, 2011.

**Board of County Commissioners of**

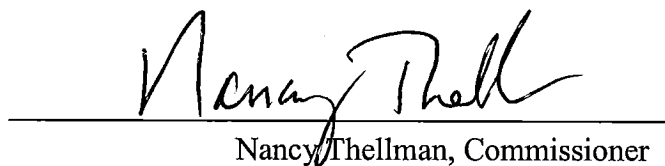
**Douglas County, Kansas**



\_\_\_\_\_  
Jim Flory, Chair

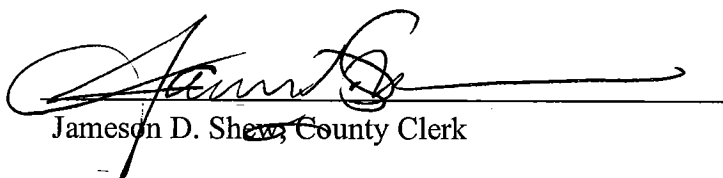


\_\_\_\_\_  
Mike Gaughan, Commissioner



\_\_\_\_\_  
Nancy Thellman, Commissioner

**ATTEST:**



\_\_\_\_\_  
Jameson D. Shew, County Clerk