

# Douglas County Truancy Diversion Process

School IDs student with potential attendance issues.  
School sends advisory letter to parent/ guardian.

Attendance issues continue.

Student is 15 years, 9 months or YOUNGER.

Student is 15 years, 10 months or OLDER

School sends 1006 form and attendance record to DCF PRC.

PRC Screens referral and sends it to local DCF office.

DCF Worker attempts to meet with family to address report and offer services.

Family agrees to work with DCYS/KU truancy program.  
Releases are signed and notification is sent to DCYS/KU.

Family does not respond to DCF or refuses  
diversion program..

Student and parents meet with DCYS/KU supervisor.  
Sign diversion agreement. Intern is assigned.

DCF sends 1006, attendance record, and affidavit of  
attempts to contact to DA's Office.

Intern meets weekly with student for at least 45 school days.  
Intern monitors attendance.

Student, parents, and intern appear at review hearing conducted by ADA.  
Student's progress and compliance with the program is discussed.

Student has zero unexcused absences.

Student has at least one  
unexcused absence

Student graduates and may choose to  
continue meeting with KU intern.

Student has improved but could  
benefit from another program.  
Another diversion agreement is signed.

Student's attendance is still an  
issue. Student has not complied  
with terms of diversion.

School sends 1006 form and attendance record to DA's Office

DA files CINC petition. A copy of the petition is sent to  
parents. Info about The Shelter's truancy diversion program  
is included in mailing.

Status conference is held.

DA files CINC petition.

Student and parents appear before  
District Court Judge.