

Refund Instructions

Motor Vehicle Taxes

Kansas statute allows for a refund of the unused portion of the motor vehicle taxes if the resident of Kansas has established residence in another state.

INSTRUCTIONS: The following items shall be submitted to the County Treasurer's Office in which the motor vehicle was registered.

- 1) Kansas owner's registration receipt.
- 2) A copy of the applicant's current out-of-state Driver's License.
- 3) A copy of the applicant's current out-of-state registration.
- 4) The Kansas registered license plate (if applicable)
 (a) If the state you are currently residing in required that you surrender your Kansas license plate, please check the box to the left.
- 5) *Please return this form with other supporting documentation to the County Treasurer's Office in which the vehicle was registered.*

Signature: _____ Date _____

Social Security # or FEIN _____

These instructions have been developed by the Division of Vehicles. Items 1, 2, 3, signature and Social Security # or FEIN are required by law. Item 4 is also required by law if applicable. You may use these instructions to help develop your own county instructions or you may duplicate this form for your use.

REFUNDS OF LESS THAN FIVE DOLLARS (\$5.00) WILL NOT BE PROCESSED.

***** REFUNDS ARE PROCESSED BASED ON THE DATE THAT ALL REQUIRED ITEMS ARE RECEIVED BY THE TREASURER'S OFFICE.**

**PLEASE RETURN ALL REFUND MATERIALS TO:
DOUGLAS COUNTY TREASURER
PO BOX 884
LAWRENCE KS 66044-0884**