



Natural & Cultural Heritage Grant Program 2016 Grant Application

Application Deadline: Tuesday March 15, 2016

- Applications must be postmarked or hand delivered by March 15, 2016.** Hand delivered applications must be received by 5:00 p.m., **March 15, 2016** at the Douglas County Courthouse Heritage Conservation Office. Late applications will not be accepted.
- Answer all questions. Do not use smaller than 11 point font.**
- Signature of the Authorized Official is required if an organization is submitting the grant application.
- Submit 1 original signed application, 1 set of original support materials (if applicable) and 7 additional copies of all materials.** Staple or paperclip application materials. Do not include binders, folders and/or plastic sleeves. If possible, submit one electronic copy of the application and support materials on a thumb drive or CD.
- Please refer to grant guidelines for more information about completing this application and requirements for applicants.
- Individual appointments must be held with HCC Program Coordinator on or before Monday, February 29, 2016.**
- Non-profit organizations must have proof of 990 and be in good standing with the IRS and related filings. (Submit 1 copy of the 990 with original application.)

1. Project Applicant (Please provide 2 contacts for this application.)

Applicant Name (and all partners if applicable): Douglas County, Kansas

Authorized Official or Officials: Craig Weinaug Title: County Administrator

Project Director's Name: Eileen Horn Title: Sustainability Coordinator

Official Grant Project Address: 1100 Massachusetts St.

City: Lawrence Zip: 66044

Project Director's Email: ehorn@douglas-county.com Project Director's Phone: 785-330-3121

Secondary Contact's Name: Sarah Plinsky Title: Assistant County Administrator

Secondary Contact's Email: splinsky@douglas-county.com

Secondary Contact's Phone: 785-832-5329

Address: 1100 Massachusetts St.

City: Lawrence Zip: 66044

2. Project Summary

a) **Type of Grant (Check One)**

Major Grant (\geq \$ 90,000 and no more than \$124,000)

Target Grant (\leq \$89,999)

b) **Project Title:**

The Delaware Tribe Agricultural Heritage Planning Project

c) **Address of project (include Township name):**

1790 E. 1500 Rd. Lawrence, KS 66044

d) **Name of individuals/organizations that own the property:**

Delaware Tribe of Indians

e) **Contact information for those individuals:**

Chief Chet Brooks:

cbrooks@delawaretribe.org

Assistant Chief Bonnie Jo Griffith:

918-331-3805

bgriffith@delawaretribe.org

f) **For organizations with board of directors or other oversight group, attach a complete list of members, including brief resumes, and contact information (email address, street address, and phone number).**

The Delaware Tribe of Indians Tribal Council, as owners of the project property, will be the key decisionmakers for the project. *See Appendix A for roster of current Council leadership.*

The coalition of organizations that support this project includes Douglas County, the City of Lawrence, Haskell Indian Nations University, the University of Kansas, Kansas State Research and Extension, the Lawrence Chamber of Commerce, the Douglas County Conservation District, USD 497, and partner nonprofits. The representatives listed in Appendix B have participated in the facilitated conversations with the Tribe thus far. Those noted with an asterisk (*) are the working group members who are committing significant time to move the project from vision to implementation. *See Appendix B for a full list of project coalition members.*

f) Project Summary (200 words maximum):

Funding from the Douglas County Natural and Cultural Heritage Grant Program will catalyze a unique opportunity to preserve natural resources, celebrate cultural heritage, and build an economic development and agritourism engine for both the Delaware Tribe of Indians and citizens of Douglas County.

Funding for the Delaware Tribe Agricultural Heritage Planning Project will fund a nine month-long professional planning process that will result in a baseline analysis, master site plan, business plan, and identification of funding for project implementation. This professional process will build upon two years of facilitated conversation between leaders of the Delaware Tribe of Indians and key stakeholders in Douglas County. Throughout this two year process, these leaders have created a strong consensus for a future vision of the property as a cultural and agricultural center at the gateway of Lawrence.

Funding for the Planning Project will move this urgent initiative from vision to implementation, ensuring that both the prime farmland soils and the Delaware cultural legacy are preserved for future generations.

g) Total Project Budget: \$ 95,696

h) Amount of Grant Funds Requested: \$ 67,775

i) Scope of Project: (Please check all that apply)

Historic structures

Prairie, woodlands, waterways, habitat restoration/preservation

Agriculture; working farms; heritage farms

Freedom's Frontier themes (Civil War and pre-Civil War heritage; Settlement stories before and after Civil War; Enduring struggle for freedom)

Pre-settlement history

3. Project Description

a) **Specifically explain the proposed project, including any regulations, guidelines, or best practices that will be followed. What do you plan to do? When? How? Please include separately any supporting materials such as photos, plans, drawings, illustrations, building condition reports, building inspections, and copies of regulatory approvals, if applicable, that are related to the proposed project.**

The Delaware Tribe Agricultural Heritage Planning Project will build upon the previously-funded facilitated conversations among Tribal leaders and community stakeholders over the past two years. That process led to consensus on a common vision for the property adopted by all participating partners (*See Appendix C*). This agreement demonstrates a shared interest in creating a community asset that focuses on tribal economic and cultural benefit and that provides educational opportunities, agricultural conservation, and contributes to a healthy community.

Thus far, the Tribal leadership and key community stakeholders have made considerable progress towards consensus for how best to utilize the 90 acre property owned by the Delaware Tribe. The proposed uses include a sustainable agriculture enterprise (vegetables, fruits, seeds) with a focus on high value crops with local marketability. In addition to the core revenue-generating agricultural enterprise, Tribal and local leadership would like to see:

Education and job training for tribal youth, Haskell students, KU, KSU, and Lawrence H.S. students. Curriculum ties include sustainable agriculture production, STEM (science, technology, engineering, math) culinary arts, and small food business development.

Conservation of land and seeds, with a focus on heritage seed varieties. This project could include seed production and sales for food and medicinal plants, especially varieties cultivated by the Delaware Tribe and other Native American tribes in this region.

Health promotion to connect the production of healthy fruits and vegetables to the diets of tribal members and community members. This could be achieved through Farm to School sales of produce and/or programming to teach people how to cook with healthy food.

Small business development for the tribe with food-related businesses for products such as native varieties of crops, seeds, or value-added products.

The Vision: A sustainable agricultural education center that honors people and the land.



The nine month planning process proposed in this application will bring this inspiring vision one critical step closer to fruition. We recognize that the skills and expertise of a professional design firm are needed to achieve two key outcomes:

- 1) Refining the vision in public view- both in Bartlesville and Douglas County--to improve it through public conversation and consensus building. Without public input and support, no vision stands a chance. Given the cultural differences within these populations, a skilled meeting facilitator will be needed to meaningfully engage our communities.
- 2) Packaging the vision into a feasible plan that is both implementable and fundable. Professional designers will assist us in “packaging” this vision with clear and compelling narrative and visuals. The final report and site design that result will outline implementation steps, identify future sources of funding, and provide a package for grant applications for funding.

If funded, the nine month-long planning process will initiate in September 2016, and be completed by May 2017. The majority of the planning process will be facilitated by a professional design firm, selected through the County’s open public RFP process, with

significant in-kind staff support from both Douglas County and KSU Research and Extension. The professional firm will work closely with the project working group to leverage the expertise of these work group members.

The planning project will result in the following deliverables for the Delaware-owned 90 acre property:

- **Analysis of baseline conditions:** applicable regulations, climate and climate change projections, history and health of the ecosystem and soils, site attributes for development and buffers.
- **Facilitated community design “charrette” processes** both in Bartlesville and Lawrence to refine the vision for the project components at the site.
- **Narrative of shared project vision and key components** (i.e. job training, small ag-related business ventures, health components).
- **Master site plan of the property** with visual representations of key project components.
- **Market analyses for various program areas**, including a business plan for the revenue-generating Tribal enterprises.
- **Final report** with next steps for implementation, partnerships, and opportunities for funding.

Beyond these tangible “products” though, the planning process will engage our communities in a collaborative design process that will continue to build relationships between our communities. Both parties are committed to being excellent neighbors, and the open and transparent process will further those connections.

b) Describe the natural and cultural heritage significance of the project, structure, and or property.

The Delaware-owned property is an iconic landscape that represents a powerful continuum of history. It contains both a rare and threatened natural resource in its soils, and a cultural history of the forced migration of the Delaware peoples and reclamation of their ancestral land.

The land that the Delaware Tribe purchased is some of the most highly valued agricultural land in the entire country. This prime agricultural land is classified as Class I, which means that it has the capability of producing all types of crops, and is especially suited for fruit and vegetable production.

Our Lawrence-Douglas County Comprehensive Plan, Horizon 2020, states that This High Quality Agricultural Land is a finite resource that is important to the regional economy. Policy 2.7 within Chapter 16 of Horizon 2020, outlines key policies that the City and County should adopt to protect and preserve these rare agricultural soils – including maintaining and inventory of these soils, establishing incentives for their protection such as easements, and supporting the development of agritourism and local food systems so that these lands can remain in agriculture.

The project site represents an important cultural history for our region, as well. The Delaware, or Lenape people, were among the first Native Americans to come into contact with the Europeans in the early 1600s. In fact, the Delaware people signed the first Indian treaty with the newly formed United States Government on September 17, 1778. Nevertheless, through war and peace, their ancestors had to continue to give up their lands and move westward (first to Ohio, then to Indiana, Missouri, Kansas, and finally, Indian Territory, now Oklahoma).

Between 1829 and 1866, the Delaware Tribe lived at the junction of the Kansas and Missouri rivers in present-day northeastern Kansas. The project site at E. 1500 Rd was part of this area, and therefore, Delaware ancestral lands. Following the Civil War, white encroachment and railroad speculation increased, and the Delaware were pressured to cede their lands in Kansas and relocate to Indian Territory.

In 1866, then Chief (Sarcoxie) of the Delaware Tribe sold the project property to ancestors of the Pine family. Between 1866-2014, the land was farmed by the Pine family, before being sold back to the Delaware people.

c) Describe the urgency of the project.

Over the past two years, representatives from key community institutions (universities, local governments, nonprofits) have put in hundreds of hours into engaging in critical dialogue with the Delaware Tribe. It has been a remarkable and humbling experience. The openness and sensitivity that both sides have shown has been not only unusual but downright inspiring.

Through the skill of the facilitators and the commitment of the participants, we have moved to a shared vision that benefits both the Tribe and community. This has been a rare and beautiful example of what consensus-building looks like: A sometimes slow, but intentional process of building trust and the potential for collaboration.

We are at a critical moment with this process. We have an inspiring vision that all stakeholders have agreed to. But to move from vision to implementation will require more than thumbnail sketches and goodwill.

This project needs a finished professional document that is both compelling and credible. Future investors (both public and private) will require a farm/funding plan that is based in reality and embraced by landowner and neighbor alike. Without this product, the likelihood of finding substantial funders is small. This important project deserves and, in fact, requires this next level of attention.

All of us in the working group are committed to seeing this through, not only because of our professional expertise in these areas, but also because of our personal commitment to this project. We truly believe that this project represents a once-in-a-lifetime opportunity to honor the history of this site, protect its rich soils, and build a model of sustainable economic development for the future.

d) If applicable, describe the condition of the property and include photos.

The 90 acres purchased by the Delaware Tribe are located just north of I-70, and straddle East 1500 road (30 acres on the west side of the road, 60 acres on the east). (*see maps, Appendix D*)

As previously mentioned, the soils in this parcel are the most highly valued class I agricultural soils. Currently, these rich soils are growing grass for sod production. The Delaware Tribe is leasing the property to the Pine family to continue their sod operation, pending a new plan for the property.

To maximize the potential for this property to be a model of sustainable agricultural production, an alternative feasibility plan for a soil-conserving operation must be put forth.

e) Provide an expected timeline for completion of this project.

We anticipate a 9 month timeline for the project, September 2016 – May 2017. The following grant deliverables will be achieved according to the following tentative timeline:

June 2016 – notification from HCC as to status of grant application.

July 2016 – (if awarded), initiation of RFP for planning consultant.

August 2016 – selection of planning consultant.

September 2016 – planning project initiation.

September 2016 – March 2017: planning processes outlined in scope of work- baseline analysis, design charrettes both in Bartlesville and Lawrence, site design, project narrative/vision.

March 2017-May 2017: compilation of process results, final report written, presentations to Douglas County Commission and Delaware Tribe of Indians.

4. Community Impact

a) Describe how the project provides a substantial benefit to the conservation of Douglas County's natural and cultural resources.

(see Appendix E for letters of support from the Tribe, and key coalition partners that speak to this).

The Delaware Tribe Agricultural Heritage Planning Project will substantially advance the preliminary project vision toward implementation. Two solid years of conversations between leaders of the Delaware Tribe of Indians and Douglas County stakeholders have put all parties in a place of strong and unexpected consensus: 90 acres of the best prime farm land in Douglas County now have a unique opportunity to become a culturally and agriculturally important Native American food production farm and heritage site.

The vision for the Delaware farm will remain just that—a vision—unless we take the next step going through a professionally led public process. The Delaware tribal membership along with citizens of Douglas County will be best served if this unique collaboration moves forward in a positive and productive way. And the best chance for that advancement is if a professional planning team helps the tribal leadership and local leaders work through a credible public process in the coming year.

The result of the nine month planning project will be a compelling, clearly-illustrated plan for the property. The working group will then take this plan to the various local, state, and federal agencies along with charitable foundations who are interested in this project as well. We have preliminary indication from key partners like the Bureau of Indian Affairs and United States Department of Agriculture that the elements of this project – economic development, job creation, sustainable agriculture, access to healthy foods – are key priorities for many grant opportunities. We also know that local leaders in government and at our universities are eager to support this project.

Without a clear plan for the property, we will not be able to move forward with the actual conservation of the site’s soils and cultural legacy. This Planning Project will provide the catalyst that moves us from a thumbnail sketch to a fundable plan.

b) How will this project connect the physical sites and interpretative stories of Douglas County?

The stories of the Delaware Tribe of Indians are literally in this soil--90 acres of their former 7 million acre Kansas reservation. There is no stronger physical connection to site and story than that!

As envisioned, this Delaware farm and heritage site will be so much more than a place to learn about local food production. Once part of a massive Delaware Reservation, this one parcel now has the opportunity to become a powerful reminder of the past--forced migration--and hopeful sign of the future--reclamation and collaboration.

Through specialty crop production, educational events, and Native American ceremonial gatherings, this place becomes a living laboratory for students at Haskell, Kansas University and even Douglas County public schools. As it progresses, the Delaware farm becomes of Freedom’s Frontier National Heritage Area destination – instantly visible and accessible at the eastern gateway to Lawrence.

c) Please describe the public benefit derived from this project.

The planning process will engage members of both the Lawrence and Delaware communities in an open and transparent planning process. Members of both communities will have the opportunity to share their hopes and visions for the future agricultural project.

Once implemented, the project (as we envision it today) will have significant public benefit. The site will serve as an educational field site for students at the University of Kansas, Kansas State University, and Haskell Indian Nations University. The public will have access to the farm site, cultural center, and other amenities to learn about sustainable agriculture and Lenape culture.

And finally, one of the key benefits of the project for the public will be access to the fresh produce grown on-site. This increased access to healthy, locally grown foods will benefit Delaware Tribal members and Douglas County citizens alike.

i.) Will the project incorporate any educational programs?

Yes No

Please explain your response above.

ii.) Will you allow public access to the facility/property?

Yes No

Please explain your response above.

5. Project Costs

a) Provide an estimated budget for this project using the budget template provided with this application. Include explanatory and clarifying information (a budget narrative) below the budget form in the space provided. Be sure to include any estimates or bids that have been completed. If the budget presented in this application is a preliminary budget arrived at without firm bids, explain how the cost estimates were determined.

(see below)

b) How will the project be sustained once the project is completed? For instance, how will on-going maintenance costs be financed?

The initial Planning Project will terminate upon completion of the project in May 2017. Then, we will utilize the final report and site master plan to move the project into the implementation stage. The implementation of the project is likely to be funded by a variety of federal, state, and local grant opportunities, in collaboration with charitable foundations interested in the various project elements.

c) Explain if there are any other resources you intend to use in order to complete this project. This may include other sources of funding, loans, or in-kind contributions.

To supplement potential funding from the Natural and Cultural Heritage Grant Program, Douglas County commits the following in-kind contributions (explained in detail in the budget narrative, below):

\$20,000 in-kind cash match to support the business planning component of this project. Douglas County will supplement the planning project with an additional \$20,000 to hire a consultant to create a business plan for the revenue-generating components of the project that emerge from the planning project.

\$7,510 of in-kind staff time from Douglas County and KSU Research and Extension. This is the staff time of the County Sustainability Coordinator, County Food Systems Coordinator, and KSU Research and Extension Horticulture Agent.

\$410 of in-kind travel support, as Douglas County working team members can utilize County vehicles for travel to the Delaware Bartlesville site.

6. Signature(s)

	Craig Weinaug	March 10, 2016
Signature	Printed Name	Date

Mail or Deliver the Original Application Packet and 7 Copies to:
Douglas County Heritage Conservation Council
Attention: Jan Shupert-Arick Douglas County Courthouse, Administrative Services
1100 Massachusetts Street, Third Level Loft Area, Lawrence, KS 66046-3064

2016 Natural & Cultural Heritage Grant Program - Budget From						
Project Budget	Request	Applicant Contribution	Cash Match	In-Kind	Subtotals	Grand Total
Personnel	\$0.00	\$7,510.00	\$0.00	\$7,510.00	\$7,510.00	
Fees & Services	\$63,000.00	\$20,000.00	\$20,000.00	\$0.00	\$83,000.00	
Estimates/Bids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel	\$4,775.60	\$410.40	\$0.00	\$410.40	\$5,186.00	
Marketing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Cost of Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Operating Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$67,775.60	\$27,920.40	\$20,000.00	\$7,920.40		\$95,696.00
					\$95,696.00	

As you write your budget justification, be sure to address the amount of your matching support, its source(s), and how the match reflects community interest in the project. Your budget must correspond with the plan described in your project description.

***This project budget template is posted on-line as an Excel spreadsheet that contains formulas for totaling each category of your project budget. Please use this form for your project budget Link: <http://www.douglascountyks.org/hcc/grants-and-surveys> Applicants will enter project costs in the yellow shaded cells only.**

Budget Narrative – please explain the budget entries above.

1. Personnel:

This represents the Douglas County and Extension staff time committed to facilitating the planning project. The following staff members’ contributions comprise the in-kind match provided by Douglas County and KSU Research and Extension- Douglas County:

Eileen Horn, Sustainability Coordinator (80 hours @ \$32/hr) = \$2,560

Helen Schnoes, Food Systems Coordinator (100 hours at \$21.50/hr) = \$2,150

Marlin Bates, Horticulture Agent, KSU Research and Extension (80 hours at \$35/hr) = \$2,800

Total personnel in-kind contribution = \$7,510

2. Fees and Services

This is the fee for a professional facilitation and design consultant team to conduct the key elements of the planning process, including, but not limited to: analysis of baseline conditions, facilitation of community-wide design charrettes, narrative and master site plan of key project components, and a final report with recommendations for implementation funding sources.

This fee was quoted to us by a firm with expertise in community design projects, and who has experience working with Native American tribes. They estimated that the entire project would cost between \$8,000-\$10,000/month and would ideally comprise a 9 month timeline. To keep costs reasonable, we estimated \$9,000/mo for a 7 month process (hence \$63,000), with in-kind staff support provided by Douglas County and KSU Research and Extension. The in-kind staff time will be utilized to assist the consultant team with the analysis of baseline conditions (first month) and writing of the final report (last month) to help stretch the grant dollars further.

In addition, Douglas County is offering a \$20,000 in-kind cash match to support the business planning component of this project. If we are awarded the Natural and Cultural Heritage Grant, Douglas County will supplement the planning project with an additional \$20,000 to hire a consultant to create a business plan for the revenue-generating components of the project that emerge from the planning project. This funding will be provided from the Douglas County Economic Development Fund.

When hiring any and all consultants for this project, the County will abide by our adopted purchasing procedures, which will include issuing a public Request for Proposals (RFP), interviews, and consultant selection by a committee of Douglas County staff and key stakeholders.

Total Fees funding requested from grant: \$63,000

Total in-kind support provided by Douglas County: \$20,000

3. Estimates or Bids

n/a

4. Travel:

The planning project includes travel between the Delaware Tribe headquarters in Bartlesville, OK, and the project site in Lawrence, KS. Central to this project is the continued face-to-face meetings between the Tribal leadership and key community stakeholders. Therefore, we request that the grant support two trips to Bartlesville (for the Lawrence stakeholder team), and three trips to Lawrence (for the Tribal leadership) over the course of the planning project. Travel costs include:

Mileage: \$615.60

(Travel for team members (360 miles round trip) x 0.57/mile = \$205.20/trip)

- Two Trips to Bartlesville = \$410.40 (*provided as an in-kind contribution, as County vehicles will be used for this travel*).
- Three Trips to Lawrence = \$615.60 (requested from grant)

Meals: \$2,000

(On-road meals calculated according to the Douglas County daily per diem rate = breakfast: \$10, lunch \$15 and dinner \$25 (total \$50/day))

Assumes average 4 travelers per trip, and an average 2 day visit.

- Two Trips to Bartlesville = \$800
- Three trips to Lawrence = \$1200

Lodging: \$2,160

(Assumes one overnight associated with each 2-day trip. Prices were quoted from Hampton Inn Bartlesville (\$99/night) and Hampton Inn Lawrence (\$114/night), and assumes average four travelers per trip).

- Two Trips to Bartlesville = \$792
- Three Trips to Lawrence = \$1,368

Total Travel funding requested from grant: \$4,775.60

Total in-kind travel support provided by Douglas County: \$410.40

5. Marketing Expenses

n/a

6. Materials Expenses

n/a

7. Operating Expenses

n/a

8. Other (Sustainability)

n/a