

**AFFIDAVIT - DOCUMENT RE-FILE
FOR USE ONLY IN DOUGLAS COUNTY, KANSAS**

I, _____ do swear (or affirm) under penalty of perjury that I have personal knowledge of the statements and representations set forth in this affidavit and that the statements and representations are true and correct.

INSTRUMENT INFORMATION:

BOOK _____ PAGE _____

STATE CORRECTION:

(State specifically the correction being made in the space above **AND ON THE DOCUMENT BEING REFILED.**)

As the Affiant, I have the full authority from the signatories of the document to correct the error described above.

I, the undersigned and his/her company will indemnify and hold harmless the Register of Deeds of Douglas County, Kansas, from and against any and all loss, cost, or liability arising from the correction of the aforesaid error.

Affiant's Signature:

X _____

(Print Name)

(Title/Company)

State of _____

County of _____

Signed and sworn to (or affirmed) before me by _____
on _____ .

(Notary Seal, if Any)

(Notary Signature)

(Print Notary Name)

My appointment expires: _____

**Kay Pesnell
Douglas County Register of Deeds
1100 Massachusetts Street
P.O. Box 747
Lawrence, Kansas 66044
(785) 832-5282**

To Whom It May Concern:

It is the policy of this office to handle documents submitted for re-recording in one of two ways:

- To accept the original document for re-recording with new signatures of (the original) signers and a new notary acknowledgement for them; or
- To accept the original document with enclosed affidavit completed and attached to the instrument.
- To re-file an electronically recorded document you must send the 1st page of the document with the electronically recorded information on it (this will be recorded) as well as the original document and the "Affidavit – Document Re-File" form (also recorded).

We will not accept a stamp with hand written information on it referring to the previously recorded document.

Should you choose to submit the affidavit with the original document please note that it will be charged as a recordable page and filed as the last page of the document.

Depending upon the type of document being re-recorded, please add fees for any additional pages being recorded.

Should you have any questions or need additional information, please call the number stated above.

Thank you,

Register of Deeds Office
Douglas County, Kansas