

Douglas County

2022 Holiday Schedule

Marin Luther King Day	Monday, January 17
Memorial Day	Monday, May 30
Juneteenth	Monday, June 20
Fourth of July	Monday, July 4
Labor Day	Monday, September 5
Veteran's Day	Friday, November 11
Thanksgiving	Thursday-Friday, November 24-25
Christmas Day	Monday, December 26
New Year's Day	Monday, January 2, 2023

Personal Leave:

Eligibility: Employee's status must be full time or part time with benefits, with a hire date prior to May 31, 2022. Employees hired on June 1, 2022 or after will be eligible for personal leave in 2023.

Definition: 8 hours x FTE value

Scheduling: Can be taken in increments no less than one quarter hour for non-exempt staff (4 hours for exempt staff). Must be scheduled in advance through the employee's supervisor and according to the departmental procedures. Non-shift employees must use their personal leave during the calendar year 2022 and PRIOR to December 24, 2022. Shift employees will be permitted to roll up to 24 hours of personal leave into 2023.

Consolidated Fire District 1 , refer to personnel policy regarding Personal Leave.