

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-01**

**ORDER APPOINTING DISTRICT COURT HEARING OFFICER**

Pursuant to K.S.A. 23-492 *et seq.* and Supreme Court Rule No. 172, James George is hereby appointed as District Court Hearing Officer of the 7<sup>th</sup> Judicial District to serve from January 2, 2009 through January 1, 2010. This appointment authorizes James George to hear all matters set out in the section of the Seventh Judicial District Local Court Rules pertaining to the District Court Hearing Officer and to exercise all powers and duties set forth therein as belonging to the District Court Hearing Officer.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the District Court Hearing Officer shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the District Court Hearing Officer, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 2<sup>nd</sup> day of January, 2009.

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Robert W. Fairchild  
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-02**

**ORDER APPOINTING JUDGE PRO TEM**

Pursuant to K.S.A. 2007 Supp. 20-310a (d) & (e) James George is hereby appointed as judge pro-tem of the 7<sup>th</sup> Judicial District to serve from January 2, 2009 through January 1, 2010. This appointment authorizes James George to hear original trials filed pursuant to the Small Claims Procedures Act and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2007 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 2<sup>nd</sup> day of January 2009.

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Robert W. Fairchild  
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-03  
ORDER APPOINTING JUDGE PRO TEM**

Pursuant to K.S.A. 2007 Supp. 20-310a, Max Kautsch, a regularly admitted member of the bar of this state, is hereby appointed as judge pro-tem of the 7<sup>th</sup> Judicial District to hear all small claims cases during calendar year 2009. This appointment shall be effective during the period beginning January 2, 2009 and ending January 1, 2010.

IT IS SO ORDERED this 2<sup>nd</sup> day of January, 2009.

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Robert W. Fairchild  
Chief Judge

cc: Judges  
Max Kautsch  
Douglas Hamilton  
Linda Koester-Vogelsang

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-04**

The following attorneys are appointed to serve on the juvenile panel for the Seventh Judicial District for calendar year 2009:

Shelley Bock  
Juanita Carlson  
Hatem Chahine  
Jodi Meyer  
Martin Miller  
Craig Stancliffe

During this period members of the juvenile panel shall represent parties when appointed by the court in matters arising under the Kansas Parentage Act (K.S.A. 38-1110 *et seq.*, and amendments thereto), the Revised Kansas Code for Care of Children (K.S.A. 2007 Supp. 38-2201 *et seq.*, and amendments thereto), and the Revised Kansas Juvenile Justice Code (K.S.A. 2007 Supp. 38-2301 *et seq.*, and amendments thereto).

This order is made and is effective this 2<sup>nd</sup> day of January 2009.

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Robert W. Fairchild  
Chief Judge

cc: Judge Murphy  
Judge Shepherd  
Judge Malone  
Judge Martin  
Judge Six  
Hon Peggy Kittel  
Linda Koester-Vogelsang  
Doug Hamilton  
Juvenile Panel Members

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-05**

**ORDER APPOINTING JUDGE PRO TEM**

Pursuant to K.S.A. 2007 Supp. 20-310a (d) & (e) Juanita Carlson is hereby appointed as judge pro-tem of the 7<sup>th</sup> Judicial District to serve from January 2, 2009 through January 1, 2010. This appointment authorizes Juanita Carlson to hear original trials filed pursuant to the Small Claims Procedures Act and other actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2007 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 2<sup>nd</sup> day of January 2009.

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Robert W. Fairchild  
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER 09-06  
ORDER ESTABLISHING PANELS OF ATTORNEYS TO REPRESENT  
INDIGENT DEFENDANTS**

The attorneys named on the lists attached hereto are appointed to serve on the misdemeanor and felony panels for representation of indigent defendants for the Seventh Judicial District for the period beginning January 2, 2009 and ending January 1, 2010.

This order is made and is effective this 9<sup>th</sup> day of January 2009.

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Robert W. Fairchild  
District Judge, Division 1

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Jack A. Murphy  
District Judge, Division 2

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Jean F. Shepherd  
District Judge, Division 3

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Michael J. Malone  
District Judge, Division 4

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Paula B. Martin  
District Judge, Division 5

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Peggy C. Kittel  
District Judge, Division 6

cc: Doug Hamilton

## 2009 FELONY PANEL

Babbit, Kevin	841-8282	1425 Oread West, Ste 105, Lawrence, KS
Bell, Branden	856-5055	123 W. 8 <sup>th</sup> St., Ste 310, Lawrence, KS
Bellemere, Julia	760-1883	P.O. Box 1937, Lawrence, KS
Billam, Jason B.	979-6428	1012 Mass. St., Suite 211, Lawrence, KS
Bock, Shelley	856-8100	1046 New Hampshire, Lawrence, KS
Carlson, Juanita	749-5986	1046 New Hampshire, Ste.# 52, Lawrence, KS
Chahine, Hatem	979-1850	16 E. 13 <sup>th</sup> St., Lawrence, KS
Clarke, Michael	832-2181	1040 New Hampshire; Lawrence, KS
*Collister, Edward	842-3126	3311 Clinton Pkwy. Ct., Lawrence, KS
Gilroy, J.C.	856-2755	1046 New Hampshire, Lawrence, KS
Griffy, Skip	842-0040	901 Kentucky, Lawrence, KS
Henderson, Courtney	979-6428	1012 Mass. St., Suite 211, Lawrence, KS
Huff, Kay	832-1944	1040 New Hampshire
Johnson, John	856-3956	3120 Mesa Way, Lawrence, KS
Johnson, Thomas	843-0450	P.O. Box 485, Lawrence, KS
Kautsch, Max	840-0077	16 East 13 <sup>th</sup> St., Lawrence, KS
Keck, Angela R.	(800)782-9720	719 Mass., Ste 119, Lawrence, KS
Kerns, John	856-2228	708 West 9 <sup>th</sup> Street; Suite 211; Lawrence KS
Kunen, Jessica	832-1606	1046 New Hampshire, Lawrence, KS
Lee, Clinton	841-9477	128 Sharon Dr., Lawrence, KS
Magariel, David	979-8958	719 Massachusetts; Ste. 122; Lawrence KS
Robinson, Greg	979-1180	901 Kentucky, Lawrence, KS
Rumsey, James	856-3264	840 Connecticut Street; Suite C, Lawrence KS
Sheridan, Michael	845-8010	4106 W. 6 <sup>th</sup> Street; Suite B; Lawrence, KS
Singleton, Kenzie	842-6311	842 Louisiana, Lawrence, KS
Smith, Branden	856-0780	P.O. Box 1034, Lawrence, KS
Stancliffe, Craig	842-6432	1244 Rhode Island, Lawrence, KS
Swain, Sarah G.	842-2787	4106 W. 6 <sup>th</sup> , Ste B., Lawrence, KS
Travis, Jessica	782-8200	719 Mass., Ste. 119, Lawrence, KS
Vanderbilt, Jim	843-5500	1040 New Hampshire, Lawrence, KS
White, Scott	749-5550	1012 Mass. St., Ste 214, Lawrence, KS
Whitman, Charles	843-4353	P.O. Box 1, Lawrence, KS 66044
Wilson, Stephanie	832-2181	1040 New Hampshire; Lawrence, KS 66044

\*Appeals and 1507 cases only

## 2009 NON-FELONY PANEL

Babbit, Kevin	841-8282	1425 Oread West, Ste105, Lawrence, KS
Bell, Branden	856-5055	123 W. 8 <sup>th</sup> St., Ste 310, Lawrence, KS
Bellemere, Julia	760-1883	P.O. Box 1937, Lawrence, KS
Billam, Jason B.	979-6428	1012 Mass. St., Ste 211, Lawrence, KS
Bock, Shelley	856-8100	1046 New Hampshire, Lawrence, KS
Bolton, Andrew	843-0450	P.O. Box 485, Lawrence, KS
Butler, Julia	841-4700	P.O. Box B, Lawrence, KS
Carlson, Juanita	749-5986	1046 N.H., Ste. 52, Lawrence, KS
Chahine, Hatem	979-1850	16 E. 13 <sup>th</sup> St., Lawrence, KS
Gilroy, J.C.	856-2755	1046 New Hampshire, Lawrence, KS
Griffy, Skip	842-0040	901 Kentucky, Lawrence, KS
Hall, Adam	842-3126	3311 Clinton Pkwy. Ct., Lawrence, KS
Henderson, Courtney	979-6428	1012 Mass. St., Ste 211, Lawrence, KS
Johnson, John	856-3956	3120 Mesa Way, Lawrence, KS
Kautsch, Max	840-0077	16 E. 13 <sup>th</sup> St., Lawrence, KS
Kerns, John W.	856-2228	729 ½ Mass. #213, Lawrence, KS
Kunen, Jessica	832-1606	1046 New Hampshire, Lawrence, KS
Lee, Clinton	841-9477	128 Sharon Dr., Lawrence, KS
Luce, Hudson	841-2389	600 Ohio, Lawrence, KS
Magariel, David	979-8958	719 Mass., Ste 119, Lawrence, KS
Reinhold, Lauren	842-3222	Immigration issues only
Robinson, Gregory	979-1180	3915 W. Tenth Circle, Lawrence, KS
Rosenthal, James	843-8117	1041 New Hampshire, Lawrence, KS
Rumsey, James	856-3264	840 Connecticut, Suite C; Lawrence, KS
Sheridan, Michael	845-8010	4106 W. 6 <sup>th</sup> St., Suite B, Lawrence, KS
Singleton, Kenzie	842-6311	842 Louisiana, Lawrence, KS
Smith, Branden	856-0780	439 Hutton Circle, Lawrence, KS
Stancliffe, Craig	842-6432	1244 Rhode Island, Lawrence, KS
Steffens, Chris	550-3134	521 Lyon, Lawrence, KS 66044
Thadani, Joni	856-3956	3120 Mesa Way, Lawrence, KS
Thadani, Karan	856-3956	3120 Mesa Way, Ste C, Lawrence, KS
Todd, Matthew	843-6600	P.O. Box 667, Lawrence, KS 66044
Trevino, David	856-8738	1311 Wakarusa, Ste.2200, Lawrence
Vanderbilt, Jim	843-5500	1040 New Hampshire, Lawrence, KS
Vogelsberg, Amanda	749-2521	900 Massachusetts, Ste 200, Lawrence
Walkiewicz, Amy	841-4700	P.O. Box B, Lawrence, KS
White, Keith	842-2010	1319 Iowa St., Lawrence, KS
White, Scott	749-5550	1012 Mass. St., Ste 214, Lawrence, KS
Whitman, Charles	843-4353	P.O. Box 1, Lawrence, KS 66044
Wilson, Stephanie	832-2181	1040 New Hampshire; Lawrence, KS



IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-07  
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 29<sup>th</sup> day of January 2009, the district judges of the Seventh Judicial District amend Local Rule No. 1 and add Local Rule No. 21 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED this 29<sup>th</sup> day of January 2009.

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Robert W. Fairchild  
District Judge  
Division No. 1

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Sally Pokorny  
District Judge  
Division No. 2

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Jean F. Shepherd  
District Judge  
Division No. 3

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Michael J. Malone  
District Judge  
Division No. 4

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Paula B. Martin  
District Judge  
Division No. 5

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Peggy C. Kittel  
District Judge  
Division No. 6

## **RULE NO. 1 ASSIGNMENT OF CASES**

A) All cases shall be assigned or reassigned by the Clerk to a division of court in the manner directed by the chief judge. Cases shall be assigned to the judges in a manner that will equalize the caseload among the judges and will prevent the predetermined selection of a desired division of court by a litigant. The division to which assignment is made shall be noted on the appearance docket, the file, and the judge's docket sheet. After such assignment, all proceedings shall be held in the division to which the case has been assigned. In the event of the absence or disqualification of such judge, or upon the request of a party, the chief judge may appoint the judge of another division to hear the case. In the absence of the assigned judge, default judgment, judgment by agreement of the parties, or non-dispositional orders may be signed by another judge within the district without reassignment by the chief judge.

B) In civil cases when two or more cases arise out of the same transaction, such cases shall be assigned to the division that has been assigned the case with the earlier filing date. In criminal cases, when two or more cases arise out of the same event or charge the same defendant, such cases shall be assigned to the division that had been assigned the earlier trial setting or preliminary hearing date.

C) Any case dismissed and re-filed shall be assigned to the same division to which it was previously assigned.

D) Any case assigned to a division of court may be reassigned by the chief judge to another division of court as the judicial work of the district may require.

E) Criminal

1) Duty Judge

a) A duty judge shall be designated each week to review probable cause arrests, search and arrest warrant affidavits. The chief judge shall set a duty judge schedule and it shall include all divisions of the district court.

b) The duty judge shall review weekend warrantless arrests.

2) First Appearances - All first appearances, misdemeanor arraignments, and initial bond hearings shall be held at 3:00 p.m., Monday-Friday.

3) Felony

a) All felony cases shall be assigned to Division 1, 2, 4, 5 or 6.

b) Each assigned division of court shall set aside time each week for preliminary hearings. Unless otherwise ordered, preliminary hearings shall be set as follows:

Division 1 - Tuesday from 2:00 to 3:30 p.m.

Division 2 - Monday from 2:00 to 3:30 p.m.

Division 4 - Wednesday from 2:00 to 3:30 p.m.  
Division 5 - Thursday from 2:00 to 3:30 p.m.  
Division 6 – Tuesday from 9:30 a.m. to 12:00 p.m.

4) Misdemeanor and Traffic

- a) All misdemeanor cases shall be assigned to Divisions 1, 2, 4, 5, or 6.
- b) All municipal court appeals shall be assigned to Divisions 1, 2, 4, 5 or 6.
- c) Each assigned division of court shall set aside time each week for trial settings or other hearing settings. Unless otherwise ordered, the trial settings or other hearing settings shall be set as follows:

Division 1 - Tuesday at 1:30 p.m.  
Division 2 - Monday at 1:30 p.m.  
Division 4 - Wednesday at 1:30 p.m.  
Division 5 - Thursday at 1:30 p.m.  
Division 6 – Tuesday at 9:00 a.m.

- d) All traffic cases and fish & game cases shall be assigned to Pro-tem Division.
- e) All appeals from traffic and fish & game decisions made by a pro-tem judge shall be assigned to Division 5.
- f) The pro-tem judge shall set times each month for the hearing of traffic and fish & game trials.

F) Civil

1) Major Civil

All Chapter 60 cases, excluding divorce and protection from abuse cases, shall be assigned to Divisions 1, 2, 4, 5 or 6. A docket call of all major civil cases on file for more than ninety (90) days shall occur each month.

2) Administrative Agency Appeals

All administrative agency appeals shall be assigned to Division 1, 2, 4, 5 or 6.

3) Limited Civil

All Chapter 61 cases, excluding small claims cases, shall be assigned to Divisions 1, 2, 4, 5 or 6. A docket call of all Chapter 61 cases on file for more than sixty (60) days shall occur each month.

4) Small Claims

All small claims actions shall be assigned to a pro-tem judge. All appeals from small claims shall be assigned to Division 4.

5) Probate

All probate cases (Chapter 59), excluding adoption cases, shall be assigned to Division 1.

6) Care & Treatment

All care & treatment cases (Chapter 59 and 65) shall be assigned to Divisions 1, 2, 3, 4, 5 or 6.

7) Habeas Corpus

All 60-1501 et seq. cases shall be assigned to the division of court to which the original criminal case had been assigned.

8) Domestic Relations

All domestic relations and amendment of birth certificates shall be assigned to Division 3, except as provided in Rule 18.

9) Protection From Abuse and Protection From Stalking

All protection from abuse and protection from stalking cases shall be assigned to Divisions 2, 3, and 6, in accordance with a schedule established by administrative order.

10) Adoption

All adoption cases shall be assigned to Division 3.

11) Juvenile

a) All child in need of care cases shall be assigned to Division 3.

b) All juvenile offender cases shall be assigned to the Pro-tem Division.

c) All appeals from juvenile offender decisions of a pro-tem judge shall be assigned to Division 3.

12) Special

All cases designated Special ("SP") by the filing code shall be assigned to Division 1.

G) Jury Trials

Unless otherwise ordered, civil and criminal jury trials shall be scheduled to begin as follows:

Division 1 - Wednesday at 9:00 a.m.

Division 2 - Wednesday at 9:00 a.m.

Division 4 - Monday at 9:00 a.m.

Division 5 - Monday at 9:00 a.m.

Division 6 - Wednesday at 9:00 a.m.

**Rule No. 21 MOTIONS FOR PROTECTIVE ORDERS**

The filing of a motion for a protective order pursuant to K.S.A. 60-226(c) or K.S.A. 60-230(d) shall stay the discovery at which the motion is directed pending order of the court. The filing of a motion to quash or modify a deposition subpoena pursuant to K.S.A. 60-245(c)(3)(A), or a motion to order appearance or production only upon special conditions pursuant to K.S.A. 60-245(c)(3)(B), shall stay the deposition at which the motion is directed. No properly noticed deposition shall be automatically stayed under this rule unless the motion directed at it shall have been filed and served upon counsel or parties by delivering a copy within 11 days after service of the deposition notice, and at least 48

hours prior to the noticed time of the deposition. Pending resolution of any motion which stays a deposition under this rule, neither the objecting party, witness, nor any attorney shall be required to appear at the deposition to which the motion is directed until the motion has been ruled upon or otherwise resolved.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-08  
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 18<sup>th</sup> day of February 2009, the district judges of the Seventh Judicial District amend the Local Rules by adding Rule No. 22 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED this 19<sup>th</sup> day of February 2009.

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Robert W. Fairchild  
District Judge  
Division No. 1

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Sally Pokorny  
District Judge  
Division No. 2

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Jean F. Shepherd  
District Judge  
Division No. 3

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Michael J. Malone  
District Judge  
Division No. 4

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Paula B. Martin  
District Judge  
Division No. 5

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Peggy C. Kittel  
District Judge  
Division No. 6

**RULE NO. 22 EVICTION CASES**

All petitions for possession of real property in eviction cases shall include as an exhibit the notice to leave premises that was served on the tenant as a prerequisite to bringing the action.

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER No. 09-09**

**ORDER APPOINTING JUDGE PRO TEM**

Pursuant to K.S.A. 2008 Supp. 20-310a, J.C. Gilroy, a regularly admitted member of the bar of this state, is hereby appointed as judge pro-tem of the 7<sup>th</sup> Judicial District to hear all small claims cases during calendar year 2009. This appointment shall be effective during the period beginning January 2, 2009 and ending December 31, 2009.

IT IS SO ORDERED this 8<sup>th</sup> day of April, 2009.

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Robert W. Fairchild  
Chief Judge



IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER No. 09-10**

**ORDER REGARDING FIREARMS IN COURTROOMS**

Pursuant to K.S.A. 2008 Supp. 21-4218 as amended by 2009 Senate Bill 19, no person, other than Douglas County Sheriff's deputies assigned to Court Security, shall possess a firearm in or adjacent to any courtroom in the Seventh Judicial District.

IT IS SO ORDERED this 3<sup>rd</sup> day of June, 2009.

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Robert W. Fairchild  
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09- 11**

**ASSIGNMENT OF PROTECTION FROM ABUSE AND STALKING CASES**

All Protection From Abuse and Protection From Stalking cases shall be assigned to the following divisions for the following weeks in 2009. During the assigned week the judge of the assigned division will review all petitions, issue temporary orders and set all petitions for a hearing in that division.

7/3-7/10	Judge Pokorny
7/10-7/17	Judge Shepherd
7/17-7-24	Judge Kittel
7/24-7/31	Judge Pokorny
7/31-8/7	Judge Shepherd
8/7-8/14	Judge Kittel
8/14-8/21	Judge Pokorny
8/21-8/28	Judge Shepherd
8/28-9/4	Judge Pokorny
9/4-9/11	Judge Shepherd
9/11-9/18	Judge Kittel
9/18-9/25	Judge Kittel
9/25-10/2	Judge Pokorny
10/2-10/9	Judge Pokorny
10/9-10/16	Judge Kittel
10/16-10/23	Judge Shepherd
10/23-10/30	Judge Pokorny
10/30-11/6	Judge Kittel
11/6-11/13	Judge Shepherd
11/13-11/20	Judge Kittel
11/20-11/27	Judge Pokorny
11/27-12/4	Judge Pokorny
12/4-12/11	Judge Kittel
12/11-12/18	Judge Shepherd
12/18-12/25	Judge Kittel
12/25-1/1	Judge Shepherd

IT IS SO ORDERED this 8<sup>th</sup> day of June, 2009.

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Robert W. Fairchild  
Chief Judge

Cc: Judges  
Linda Koester-Vogelsang  
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-12**

**7<sup>TH</sup> JUDICIAL DISTRICT 2010 HOLIDAYS**

The following dates have been approved as the holidays for calendar year 2010:

New Year's Day	Friday, January 1, 2010
Martin Luther King Day	Monday, January 18, 2010
Presidents Day	Monday, February 15, 2010
Memorial Day	Monday, May 31, 2010
Independence Day	Monday, July 5, 2010
Labor Day	Monday, September 6, 2009
Columbus Day	Monday, October 11, 2009
Veterans Day	Thursday, November 11, 2010
Thanksgiving Day	Thursday, November 25, 2010
	Friday, November 26, 2010
Christmas Day	Friday, December 24, 2010

Observance of these holidays by the district court may be deferred whenever observance of the holiday would interfere with judicial proceedings in progress.

BY THE ORDER OF THE COURT this 26<sup>th</sup> day of June, 2009.

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Robert W. Fairchild  
Chief Judge

cc: All Departments of the District Court  
Craig Weinaug, County Administrator  
Dr. Howard Schwartz  
Katherine Shaw

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-13**

**ORDER APPOINTING JUDGE PRO TEM**

Pursuant to K.S.A. 2007 Supp. 20-310a (d) & (e) Kenzie Singleton is hereby appointed as judge pro-tem of the 7<sup>th</sup> Judicial District to serve from June 30, 2009. This appointment authorizes Kenzie Singleton to hear original actions within the jurisdiction of a district magistrate judge as provided by K.S.A. 2007 Supp. 20-302b. The chief judge will assign the cases to be heard and the duties to be performed by the judge pro tem.

In accordance with the limitations and procedures prescribed by law, and subject to any rules of the Supreme Court relating thereto, any appeal permitted to be taken from an order or final decision of the judge pro tem shall be tried and determined in a de novo hearing by a district judge; provided that, in civil cases where a record was made of the proceeding before the judge pro tem, the appeal shall be tried and determined on the record by the assigned district judge. The chief judge will assign each appeal to a district judge to hear pursuant to local court rule.

IT IS SO ORDERED this 26<sup>th</sup> day of June 2009.

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Robert W. Fairchild  
Chief Judge

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-14**

**ORDER APPOINTING TEMPORARY CHIEF JUDGE**

Due to the absence of the chief judge from the State of Kansas, Jean F. Shepherd is hereby appointed as the temporary chief judge of the 7<sup>th</sup> Judicial District to serve from July 5, 2009 through July 12, 2009, inclusive.

IT IS SO ORDERED this 2<sup>nd</sup> day of July 2009.

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Robert W. Fairchild  
Chief Judge

Cc: Judges  
Linda Koester-Vogelsang  
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-15  
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 14<sup>th</sup> day of July 2009, the district judges of the Seventh Judicial District amend the Local Rules by adding Rule No. 11.A. in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED.

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Robert W. Fairchild  
District Judge  
Division No. 1

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Sally Pokorny  
District Judge  
Division No. 2

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Jean F. Shepherd  
District Judge  
Division No. 3

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Michael J. Malone  
District Judge  
Division No. 4

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Paula B. Martin  
District Judge  
Division No. 5

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Peggy C. Kittel  
District Judge  
Division No. 6

**RULE NO. 11.A. CUSTODY EVALUATION DISTRIBUTION**

Court-ordered custody evaluations shall be delivered by the evaluator to the court for distribution to attorneys. If either of the parties is *pro se*, no copies will be distributed, but the court will provide space in court offices for the *pro se* litigant(s) and for the attorney(s), if any, to review the evaluation and prepare for its use at trial.

Because these evaluations are prepared for the court's use, at the direction of the court, and because they contain confidential information, these evaluations shall not be released in whole or in part to any other person without further order of the court. No copy shall be given directly to any litigant.



IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-16**

**ORDER APPOINTING TEMPORARY CHIEF JUDGE**

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7<sup>th</sup> Judicial District to serve from September 6, 2009 through September 13, 2009, inclusive.

IT IS SO ORDERED this 4<sup>th</sup> day of September 2009.

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Robert W. Fairchild  
Chief Judge

Cc: Judges  
Linda Koester-Vogelsang  
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-17**

**ORDER APPOINTING TEMPORARY CHIEF JUDGE**

Due to the absence of the chief judge from the State of Kansas, Peggy C. Kittel is hereby appointed as the temporary chief judge of the 7<sup>th</sup> Judicial District to serve from November 11, 2009 through November 17, 2009, inclusive.

IT IS SO ORDERED this 4<sup>th</sup> day of November 2009.

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Robert W. Fairchild  
Chief Judge

Cc: Judges  
Linda Koester-Vogelsang  
Douglas Hamilton

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09-18  
ORDER ADOPTING AMENDMENT TO LOCAL COURT RULES**

Now on this 21<sup>st</sup> day of December 2009, the district judges of the Seventh Judicial District amend the Local Rules by adding Rule No. 23 in the manner set out in the attached document. This amendment shall be effective upon its publication on the District Court internet web site.

IT IS SO ORDERED this 21<sup>st</sup> day of December 2009.

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Robert W. Fairchild  
District Judge  
Division No. 1

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Sally Pokorny  
District Judge  
Division No. 2

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Jean F. Shepherd  
District Judge  
Division No. 3

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Michael J. Malone  
District Judge  
Division No. 4

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Paula B. Martin  
District Judge  
Division No. 5

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Peggy C. Kittel  
District Judge  
Division No. 6

IN THE DISTRICT COURT OF DOUGLAS COUNTY, KANSAS

**ADMINISTRATIVE ORDER NO. 09- 19**

**ASSIGNMENT OF PROTECTION FROM ABUSE AND STALKING CASES**

All Protection From Abuse and Protection From Stalking cases shall be assigned to the following divisions for the following weeks in 2010. During the assigned week the judge of the assigned division will review all petitions, issue temporary orders and set all petitions for a hearing in that division.

1/1-1/8	Judge Pokorny
1/8-1/15	Judge Shepherd
1/15-1/22	Judge Pokorny
1/22-1/29	Judge Kittel
1/29-2/5	Judge Shepherd
2/5-2/12	Judge Kittel
2/12-2/19	Judge Pokorny
2/19-2/26	Judge Kittel
2/26-3/5	Judge Pokorny
3/5-3/12	Judge Kittel
3/12-3/19	Judge Shepherd
3/19-3/26	Judge Pokorny
3/26-4/2	Judge Shepherd
4/2-4/9	Judge Pokorny
4/9-4/16	Judge Kittel
4/16-4/23	Judge Kittel
4/23-4/30	Judge Shepherd
4/30-5/7	Judge Kittel
5/7-5/14	Judge Pokorny
5/14-5/21	Judge Pokorny
5/21-5/28	Judge Shepherd
5/28-6/4	Judge Kittel
6/4-6/11	Judge Shepherd
6/11-6/18	Judge Kittel
6/18-6/25	Judge Pokorny
6/25-7/2	Judge Shepherd

IT IS SO ORDERED this 18<sup>th</sup> day of December, 2009.

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Robert W. Fairchild  
Chief Judge

Cc: Judges  
Linda Koester-Vogelsang  
Douglas Hamilton

## **RULE NO. 23 COURTROOM ETIQUETTE**

All lawyers will be professionally attired while in court, and shall not be groomed or attired in a manner reasonably calculated to distract attention from the proceedings, call attention to themselves or show disrespect to the court.

All attorneys should wear professional and conservative attire. Men shall wear coats, ties, slacks and appropriate footwear, which does not include athletic shoes, sandals or shoes without socks. Women shall wear business dresses, suits or pantsuits with professional tops and appropriate footwear, which does not include sandals or athletic shoes.