

**CRIMINAL JUSTICE SERVICES  
DOUGLAS COUNTY COMMUNITY CORRECTIONS AND YOUTH SERVICES**

111 East 11<sup>th</sup> Street, Unit #3  
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**ADVISORY BOARD MINUTES**

Meeting: Tuesday, January 8, 2019

Fiscal Year: 2019

<p><b>Members Present:</b>          Kyle Brittingham (Voting Member)          Melanie DeRousse (Chair - Voting Member)          Verdell Taylor (Voting Member)          Kelly Shoemake (Voting Member)          Ryan Ellett (Voting Member)</p> <p><b>Staff Present:</b>          Pam Weigand          Holly Meyers          Leigh Housman          Deborah Wright          Renee Hensley</p> <p><b>Visiting:</b>          Tara Newell, KDOC Community Correction Program          Consultant</p>	<p><b>Absent:</b>          Vanessa Sanburn (Voting Member)          Judge Jim McCabria (Voting Member)          Bryant Barton (Voting Member)          Mike Brouwer (Voting Member)          Patrick Schmitz (Voting Member)          Police Chief Gregory Burns, Jr. (Voting Member)          Christy Stegall (Voting Member)</p>
<p><b>Advisory Board Meeting</b></p>	
<p>Quorum of Seven members established for voting purposes</p>	<p>No          Five voting members attended.</p>
<p>General Public Comment</p>	<p>None</p>
<p>Review and Approve Meeting Minutes of October 9, 2018</p>	<p>Motion to Approve: Ryan Ellett\           2<sup>nd</sup>. Kyle Bittingham           Signature by Melanie DeRousse</p>
<p>Community Corrections Adult Staff Update — Deborah</p>	<p>Kathy Anderson, Record's Assistant (part-time) — began on 10/29/18. Kathy works on special projects and assists with clerical coverage when needed.</p> <p>Renee Hensley, Record's Assistant (full-time) — began on 12/19/18. Renee provides secretarial support for CC.</p> <p>Jason Pike, Administrative Officer — began on 12/26/18, and oversees offenders assigned by the Court to complete CSW.</p> <p>Christina Brown's last day as the Surveillance Officer was 12/16/18. CJS will not be filling the position.</p>

	<p>New ASO Position: position announcement closes 1/11/19. Funding from the surveillance officer position and the County will be used to fund this position.</p>
<p>Legal opinion regarding our ability to continue to operate detention day school after SB 367 Juvenile Justice Reform</p>	<p>Committee was provided a copy of the memo Pam sent to Stevens &amp; Brand LLP.</p> <p>Pam asked the attorneys to review the statutory changes that will become effective 7/1/19, pursuant to Senate Bill 367, and how it will impact the Juvenile Detention Center. According to Stevens &amp; Brand LLP, detention is not a placement and may operate as a day school.</p> <p>The Juvenile Detention Center will be repurposed to be a secure care center, which aligns with what day school really does. Day school serves CINC, truancy, runaways, and some offenders. Transition date is 7/1/19. Shawnee County and Johnson County volunteered to provide detention services, if needed.</p> <p>There are no secure care centers in northeast Kansas and JDC is currently sending children to Wichita, Salina and Newton. Being able to keep children in Lawrence will allow them to be closer to home, continue to see their therapists and other professionals involved in their case.</p> <p>Leigh and Pam visited Wichita's Juvenile Detention Center and plan to visit Junction City's Juvenile Detention Center 1/18/19.</p> <p>The committee discussed data, and if there is a breakdown of the number of days a child spends in detention/CINC? Pam advised the year-end data will be collected sometime next week.</p> <p>Group Discussion</p>
<p>SAMHSA Grant</p>	<p>Pam advise that the Douglas County Jail is applying for A SAMHSA Grant for trauma informed care to provide more training for staff.</p>
<p>Review of appointment and elections of officers</p>	<p>Vanessa Sanburn – term expired 8/2018. Deborah to Inform Robin Crabtree.</p> <p>Christy Stegall — term expires 1/2019. Deborah to inform Robin Crabtree</p> <p>Ryan Ellett — term expires 5/2019. Ryan would like to be reappointed.</p> <p>Kyle Brittingham — term expired 5/2018, finishing Bob's term. Received reappointment letter</p>

	Melanie DeRousse — motion by Kelly to reappoint Melanie as the Advisory Board Chair Verdell 2 <sup>nd</sup> Deborah will reach out to City and County commissions about appointments/reappointments.
Community Outreach (Melanie)	<p>Discussion</p> <ul style="list-style-type: none"> <li>• Workshops that will provide an overview of the systems.</li> <li>• A workshop to provide a broad view of what the work entails and programs available for juveniles.</li> <li>• Another suggestion was as education training as to what occurs first when juveniles become involved with the criminal justice system (their rights, where do they go for services, snap chatting, etc.).</li> <li>• Melanie asked if anyone would like to oversee a sub-committee to put together a workshop, which would provide an overview of the programs for juveniles and C1NC.</li> <li>• Pam will reach out to the Lawrence Public Library and Boys and Girls to see if workshops can be held at their facility.</li> </ul>
By-Laws	Review of by-laws will be discussed at the next Advisory Board meeting.
Meeting adjourned @ 4:53PM	1 <sup>st</sup> Ryan 2 <sup>nd</sup> Kyle
Tour of Youth Services/JDC	Pam provided a tour of the facility.
Date of Next Quarterly Meeting Location	<b>Tuesday, April 9, 2019 @ 4PM</b> <b>Community Corrections</b>

<b>FY 2019 Meeting Dates</b>
<b>July 10, 2018</b> <b>October 9, 2018</b> <b>January 8, 2019 @ Youth Services</b> <ul style="list-style-type: none"> <li>• <b>Appoint officers &amp; committee members</b></li> </ul> <b>April 9, 2019</b>

CC: Tara [Newell@doc.ks.org](mailto:Newell@doc.ks.org)

Approved:

Melanie DeRousse – Advisory Board Chair