## ADVISORY BOARD MINUTES

**Meeting:** July 10, 2018  
**Fiscal Year:** 2019

### Members Present:
- Bryant Barton (Voting Member)
- Kyle Brittingham (Voting Member)
- Mike Brouwer (Voting Member)
- Patrick Schmitz (Voting Member)
- Melanie DeRousse (Chair - Voting Member)
- Verdell Taylor (Voting Member)
- Police Chief Gregory Burns, Jr. (Voting Member)
- Christy Stegall (Voting Member)
- Kelly Shoemake (Voting Member)

### Members Present:
- Pam Weigand
- Holly Meyers
- Leigh Housman
- Deborah Wright

### Absent:
- Vanessa Sanburn (Voting Member)
- Judge Jim McCabria (Voting Member)
- Ryan Ellett (Voting Member)

### Advisory Board Meeting

#### Quorum of Seven members established for voting purposes
Yes — Nine

#### General Public Comment
None

#### Review and Approve Meeting Minutes of April 10, 2018
- Motion to Approve: Kelly Shoemake
- 2nd: Mike Brouwer
- Signature by Melanie DeRousse, Chair

#### Police Chief Gregory Burns, Jr.
- Introductions from committee members.

#### City Appointments - Deborah
- Verdell Taylor and Kyle Brittingham reappointed by the City.
- Reappointment letters received.

#### Review and Approve the 4th Quarter FY2018 Line Item Adjustment for the KDOC Comprehensive Plan (Adult) - Pam
- Pam advised that any adjustment amount over $5000 must be approved by the committee.
- Total Line Item Adjustments: $5,610.48
- Motion to Approve: Christy Stegall 2’d: Verdell Taylor

#### Review and Approve FY2019 Revised KDOC CC Budget (Adult) - Pam
- Reduction: $9,891.09
  - Reduced Operational Expenses
  - Offender program fees will cover most of the anticipated operational expenses.
| Review and Approve FY2018 Line Item Adjustments for the KDOC Juvenile Justice Block Grant | Reimbursed the county for benefits.  
Motion to Approve: Bryant Barton  
2nd: Patrick Schmitz  
Effective 7/1/18, Juvenile Intake Assessment is under Criminal Justice Services and not The Shelter, Inc:  
Total Line Item Adjustments: $8,047.79  
Motion to Approve: Melanie DeRousse  
2': Patrick Schmitz |
|---|---|
| Overview of the KDOC Reinvestment Grant (Pain/Leigh) | Leigh provided an overview of the Reinvestment Grant, which the committee previously voted and approved by email.  
The Strengthening Families Program is an evidence-based program developed to help keep children out of the criminal justice system. The Program is designed to help strengthen the relationship and communication between parents and children.  
- Date: 8/16/18 — 11/15/18  
- Length of Program: 14 weeks  
- Age Groups: 6 — 11 years old; 12 — 17 years old  
- Day/Time: every Thursday, 6:30PM — 8:30PM  
- Child Care: provided for children 3 — 5 years old  
- Community Providers: rotate weekly to provide meals  
- Graduation: end of the 14 weeks, reward given.  
Boys & Girls Club  
- Volunteer program  
- 20 slots  
- 4 kids signed up for the summer  
- Mental health services incorporated and paid for by the grant.  
Vocational Training  
- N.E. Kansas Program for children who are on some form of supervision or aging out.  
- Douglas County has 5 slots; $5500 for each slot  
- Two Douglas County children participating  
- Children must be on supervision at the start of the vocational training  
- Children must be old enough to attend.  
- Referrals accepted, but must meet the criteria |
| Criminal Justice Services Hiring of Positions (Pam) | Juvenile Intake Officer for after hours and weekends. JDC has trained staff in case coverage is needed.  
2019 County Budget  
- One full-time Pretrial Services Officer  
- Part-time Surveillance Officer moving to full-time  
- Part-time Juvenile Officer moving to full time |
<p>| Community Outreach (Melanie) | The Advisory Committee will discuss ways to do outreach in the community at the next board meeting. |
| January 8, 2019 Meeting | Tour of the Juvenile Detention Center (JDC) prior to the meeting |
| Meeting Adjourned @ 4:53PM | 1S Kelly Shoemake |</p>
<table>
<thead>
<tr>
<th>Date of Next Quarterly Meeting</th>
<th>Location</th>
<th>2nd Melanie DeRousse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, October 9, 2018 @ 4PM</td>
<td>Community Corrections</td>
<td>Melanie DeRousse — Advisory Board Chair</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FY 2019 Meeting Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 10, 2018</td>
</tr>
<tr>
<td>October 9, 2018</td>
</tr>
<tr>
<td>January 8, 2019 (g Youth Services)</td>
</tr>
<tr>
<td>• Appoint officers &amp; committee members</td>
</tr>
<tr>
<td>April 9, 2019</td>
</tr>
</tbody>
</table>

CC: Tara Newell@doc.ks.gov

Approved: Melanie DeRousse — Advisory Board Chair