

## 2020 Budget Request Form – Douglas County, KS

### Summary and Community Partner Overview

Community Partner:	<b>Lawrence Community Shelter</b>
2020 Request	<b>\$115,000</b>

Contact Name:	Frager, Charles
Address:	3655 E 25 <sup>th</sup> St
City, State Zip	Lawrence, KS 66046
Phone No.	785-832-8864
E-mail:	cgfrager@lawrenceshelter.org

<b>Community Partner Overview:</b>
The Lawrence Community Shelter is the only emergency homeless shelter serving Lawrence and Douglas County in Kansas.
<b>Service Overview - Metrics and/or data that describe the service impact:</b>
<p>LCS has adopted three key program metrics that are aligned with national trends within emergency shelters:</p> <ol style="list-style-type: none"> <li>1) Increase the average number of households served with emergency shelter.</li> <li>2) Decrease the average length of stay.</li> <li>3) Increase exits to permanent housing.</li> </ol> <p>Following adoption of these metrics, the staff will ensure that the current systems in place that are required data entry around clients (Bed List, Apricot and MAACLink) can provide this data on a monthly basis for oversight.</p>

## 2020 Budget Request Form – Douglas County, KS

### Alignment to County Focus Areas and Collaboration:

Community Partner:	<b>Lawrence Community Shelter</b>
--------------------	-----------------------------------

<b>Focus Area:</b>	HUMAN SERVICES, PUBLIC SAFETY AND EMERGENCY SERVICES
<p>The shelter provides emergency shelter to those without the ability to do so for themselves. The shelter partners with area mental health, housing, medical and law enforcement to provide services to these individuals.</p>	

## 2020 Budget Request Form – Douglas County, KS

	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted Budget	2019 Current Estimates	2020 Budget Request
<b>Revenues:</b>						
Unrestricted Fund Balance 1/1/xx	36,262	248,999	153,346		(35,768)	(394,952)
<b>Douglas County</b>	<b>115,300</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>
City of Lawrence	185,548	184,144	187,420	195,000	184,000	184,000
United Way	32,329	50,069	67,251	70,000	76,000	76,000
Grants	115,764	213,363	102,780	131,538	142,538	625,000
Fundraisers	105,247	120,085	48,185	85,000	85,000	85,000
Contributions	468,361	341,498	399,378	250,000	210,588	315,000
Other: Foundations	70,372	67,904	74,884	50,000	50,000	50,000
Other: V/R	23,354	8,645	1,860	6,000		
Interest	16	13	10	12	12	0
<b>Total Revenues:</b>	<b>1,116,291</b>	<b>1,100,721</b>	<b>996,768</b>	<b>902,550</b>	<b>863,138</b>	<b>1,450,000</b>
<b>Total Revenues and Fund Balance</b>	<b>1,152,553</b>	<b>1,349,720</b>	<b>1,150,114</b>	<b>902,550</b>	<b>827,370</b>	<b>1,055,048</b>
<b>Expenditures:</b>						
Salaries	543,244	714,748	666,881	615,248	712,716	772,155
Employee Benefits	0	0	0	0	0	0
Health Insurance	34,661	56,502	38,053	43,014	43,014	47,845
Supplies	46,538	47,407	48,849			
Utilities, Building Maintenance	135,599	170,567	261,822	336,790	301,398	300,000
Travel & Training	4,034	2,552	275	367		
Office Equipment	0	2,000	0	0		
Debt Payments	22,176	43,008	22,176	20,400	9,932	20,000
Other: Direct Assistance	13,149	9,342	12,418	8,909	12,990	13,000
Other: Administrative	98,547	125,645	135,408	114,861	137,528	160,000
Other: Fundraising	5,606	24,603	0	8,004	4,744	8,000
<b>Total Expenditures:</b>	<b>903,554</b>	<b>1,196,374</b>	<b>1,185,882</b>	<b>1,147,593</b>	<b>1,222,322</b>	<b>1,321,000</b>
<b>Ending Fund Balance 12/31/xx</b>	<b>248,999</b>	<b>153,346</b>	<b>(35,768)</b>	<b>(245,043)</b>	<b>(394,952)</b>	<b>(265,952)</b>

0.00%

# 2020 Budget Request Form – Douglas County, KS

## Budget Request Analysis

Community Partner: **Lawrence Community Shelter**

### Analysis of Revenue Sources:

For 2020, the budget reflects an increase of approximately \$100,000 in donations over what is expected in 2019. The request includes grant funding, outside of United Way and County/City, of \$130,000, level foundation funding and level fundraising funding. The proposed budget includes a planned surplus of \$129,000 to allow for deficient development, cost overrun in implementation of the new model and the need to begin to build a reserve that will allow, at a minimum, a smooth financial transition from one calendar year to the next and eventually an endowment capable of sustaining budget and financial fluctuations.

### Analysis of beginning & ending fund balances, and dedicated or restricted cash reserves:

The shelter entered 2019 realizing an approximate \$250,000 operating deficit and is currently operating with an expected \$300,000 + deficit for the year. This number could be closer to \$400,000 if development remains flat and if the transition to the new model begins in the 3<sup>rd</sup> or 4<sup>th</sup> quarter due to increased personnel costs.

### Analysis of expenditure changes:

All line items remained flat relative to prior year with the exception of:  
Facility – decreased by \$30,000. Total number includes \$100,000 toward capex projects.  
Payroll/Salaries – increased by approximately \$205,000 to staff new model.

## 2020 Budget Request Form – Douglas County, KS

### Supplemental Request for Additional Funding

(This is in addition to the 2020 Request amount on page 1)

Community Partner:	<b>Lawrence Community Shelter</b>	<b>\$490,000</b>
--------------------	-----------------------------------	------------------

#### Purpose for additional revenue from County:

To fully fund the proposed model for the shelter.

To allow time for the new executive director to ramp up development to a level that will allow a decreased need for government funding.

#### Impact if supplemental request is not funded:

The new model will not be implemented.

The shelter will change the scope of operations to fit the anticipated resources available for the remainder of 2019 and beyond.