

2020 Budget Request Form – Douglas County, KS

Summary and Community Partner Overview

Community Partner:	Eudora Area Historical Society
2020 Request	\$14,605.00

Contact Name:	Ben Terwilliger
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Community Partner Overview:
<p>The Eudora Area Historical Society (EAHS) was established as a non-profit organization in 1980 to “preserve and maintain the history of the city and township of Eudora.” The EAHS has always consisted of core group of concerned citizens collecting stories, artifacts and archives relating to the Eudora Area. The EAHS for the first 30 years of its existence relied on no County funding; it was supported solely by membership dues and donations. In 2004 the EAHS first established the Eudora Community Museum at the old Eudora Middle School building. In 2011 the City of Eudora hired a part-time employee (Ben Terwilliger) to serve as the Executive Director of the EAHS. Ben Terwilliger, who is now full-time, remains the Executive Director currently in 2019. In 2011, the EAHS was informed that the Old Middle School building would soon be demolished. Therefore, the City of Eudora helped the museum move to a far more suitable location at the former Nottingham Elementary building in Eudora. In 2015 the EAHS moved in to its current and permanent home at 720 Main Street in downtown Eudora.</p> <p>The EAHS serves Eudora and the surrounding communities in a number of capacities. Public service is the core function of the EAHS. The EAHS operates the Eudora Community Museum, located at 720 Main Street, which tells the history of the Eudora area. Thousands of visitors have visited the museum since it opened in 2004. The EAHS maintains an extensive archival collection for research purposes. A testament to the popularity of the EAHS can be proved by the fact that membership in the EAHS has increased 350% since 2011.</p> <p>Starting in 2011, the EAHS developed standards based field trips for the Eudora School District and local youth organizations. Educating the children of the Eudora area about local history is incredibly important. The EAHS has an active presence on the internet and various forms of social media. The EAHS’s Facebook page has over 2,050 likes, every week thousands of people view the EAHS posts about local historical events and locations. The EAHS began to receive funding from Douglas County in 2012. Since 2012, the funding that the EAHS has received from Douglas County has largely been used to help pay for the salary of the EAHS’s Executive Director. At times, County funding has also helped pay for the operations of the EAHS. As of 2019, all County funding is used to help pay for the position of Executive Director.</p>

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The EAHS rehabilitated the historic property at 720 Main Street in Eudora to be the permanent home for the Eudora Community Museum. 720 Main Street was constructed between 1869 and 1883 by John A. Seybold, a German immigrant and Civil War veteran. The building was home to many Eudora businesses over the years, but was abandoned and deteriorated in the late 20th and early 21st centuries. The building was donated to the EAHS in 2013 for free by the Trefz family, but the building required much work to make it habitable. The EAHS (led by the Executive Director Ben Terwilliger) solicited funds and labor to rehabilitate the property and convert it into a museum to serve the public of Douglas County. The EAHS generated the equivalent of \$640,000 in funds, volunteer labor and donations of materials towards the project between 2013-2019. The EAHS has recorded over 7,800 hours of volunteer service towards the project. The EAHS also successfully got the property listed on the State Register of Historic Places in 2014.

Rehab work on the first story concluded in early 2015 and the museum relocated to the first story shortly thereafter. The first story opened to the public on April 4, 2015 with much fanfare and interest in the Eudora community. Over 9,000 people have visited the museum at its new location since 2015. The EAHS was awarded an \$89,000 grant from the Douglas County Heritage Conservation Council in 2016 to help fund the construction of a rear addition to the property that connects the first and second stories with a set of enclosed stairs and an elevator. The rear addition was completed in early 2017. The addition at the rear of the building enables for the safe passage between the two stories. The EAHS finished rehab work on the northern half of the second story in 2017. Rehab work on the southern half of the 2nd story remains ongoing in 2019. In the summer of 2017, the Eudora Community Museum was the first host site in the state of Kansas to the traveling Smithsonian exhibit “Water/Ways.” The “Water/Ways” exhibit attracted 2,600 visitors to our museum and downtown Eudora in the six weeks it was at our museum. The EAHS is starting its most ambitious project yet in 2019, the development of our new core exhibit. The core exhibit is essentially the main exhibit of any museum. In our case, it will be the exhibit that covers the entire History of Eudora. The core exhibit will be arranged chronologically and thematically. It will be professionally designed and manufactured. It will completely transform the visitor’s experience at our museum. The development of our core exhibit will not happen overnight. It may take us many years to fully develop the core exhibit. But we are ready to get started on this ambitious project!

The future of the EAHS is very promising. The EAHS looks forward to welcoming thousands of visitors to downtown Eudora to help educate the public about Eudora/Douglas County history. The EAHS will bring visitors to downtown Eudora, which will help the local economy. The presence of the Eudora Community Museum on Main Street is important to the Eudora community. The EAHS has not experienced any losses in funding in 2019 and we have not had to make any cuts in programs. The EAHS does not anticipate any cuts in the near future.

Service Overview - Metrics and/or data that describe the service impact:

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The following section demonstrates the performance measures of the EAHS. The performance measures are measured through data and metrics and show how many citizens are impacted by the services the EAHS provides. The following information clearly shows the effectiveness and the efficiency of the services provided by the EAHS.

(1) Museum Visitation:

The Eudora Community Museum has welcomed a steady stream of visitors to the museum since 2011. Between 2004 and 2011, when the EAHS had no paid employees and was only operated by volunteers, less than 500 people visited the museum over those 7 years. But since 2011, when the Executive Director, over 11,000 people have visited the museum. Over 2,000 schoolchildren have visited the EAHS on field trips since 2011. The County's investment and the City of Eudora's investment into the position of Executive Director is fully responsible for the dramatic increase in visitation since 2011. Visitation figures continue to rise every year. The EAHS attracts many visitors from outside of Douglas County. Many of those visitors shop and dine in Eudora and in other Douglas County establishments.

Visitors Per Year:

2004	14
2005	32
2006	72
2007	96
2008	60
2009	117
2010	41
2011	354
2012	974
2013	976
2014	1,201
2015	1,883
2016	1,307
2017	2,660
2018	1,434
2019	380* (as of 04/13/19)

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Visitors 2004-2019: 11,553* (as of 04/13/19)
Visitors since 2011: 11,121* (as of 04/13/19)

(2) EAHS Programs:

The EAHS typically hosts six programs per year. These programs focus on local historical topics. The purpose of these programs is to teach area residents about various historical topics. These programs are typically attended by 50 people. The number of programs that the EAHS has hosted since 2011 is: 45. And the total visitation for the programs since 2011 is: 1,876.

(3) EAHS Facebook, Social Media and Web Presence:

The EAHS is proud to have a strong presence on social media (Facebook, Twitter, Instagram). The EAHS currently has 2,050 likes on its Facebook page. Our Twitter page has 350 followers, our Instagram has 248 followers. Our Facebook posts are regularly viewed by thousands of people every week. For some perspective on our social media success, local museums that are much larger than the EAHS, and that are located in much larger cities than Eudora, have only a fraction of our total page likes, and their individual posts are only liked by an average of less than 10 people.

The fact that our social media is so popular is a testament to how much the Eudora community loves and cherishes its own history. The Eudora community has a strong interest in its history, in preserving history, in our museum and in our social media. The Eudora community craves information on the history of the community, and we are happy to meet the demand.

The EAHS is currently in the process of applying for a grant through Freedom's Frontier National Heritage Area that would provide the EAHS with its own website. The grant would pay for a professional design company to make and maintain our website, and it would also pay for the domain name and other fees. Obtaining this grant would be a tremendous victory for our museum, and it would certainly enable our online presence to grow and become stronger.

(4) Property Value of 720 Main Street:

Our property at 720 Main Street at long last has an accurate property value. The Douglas County Appraiser's Office listed the value of 720 Main Street at \$251,000 earlier in 2019. When we were given our property in 2013, the total value of the property was \$22,000. The actual building was only worth \$370 in 2013. The rest of the value of the property was the land of the property. The value of property has increased dramatically as a result of the improvements we have made at the property.

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(5) EAHS Membership Dues:

As of 04/13/2019, the EAHS has 173 total members. The EAHS has 40 life-members and 133 non-life members.

Income from EAHS Membership Dues per Year:

Year	Total	# of life	Non-life dues
2010	\$160	Life (0): \$0	Non-life dues: \$160
2011	\$286	Life (1): \$100	Non-life dues: \$186
2012	\$124	Life (0): \$0	Non-life dues: \$124
2013	\$791	Life (2): \$200	Non-life dues: \$591
2014	\$1,170	Life (3): \$600	Non-life dues: \$570
2015	\$1,495	Life (1): \$200	Non-life dues: \$1,295
2016	\$1,150	Life (2): \$400	Non-life dues: \$750
2017	\$4,065	Life (10): \$2,000	Non-life dues: \$2,065
2018	\$3,140	Life (9): \$1,800	Non-life dues: \$1,340
2019*	\$1,800	Life(3): \$600	Non-life dues: \$1,200

* = As of 04/13/2019.

(6) Investments and Improvements Totals Made to 720 Main Street, Eudora, KS:

		% of Total
1. Money (liquid) from the HCC:	\$197,800	32.0%
2. Money (liquid) non-HCC:	\$53,073	8.5%
3. Non-monetary donations:	\$102,300	16.5%
4. Volunteer hours: 7,551 (x\$20 hour)	\$151,020	24.4%
5. Staff hours: 5,710 (x\$20 hour)	\$114,200	18.6%
Total:	\$618,393	100%

As of: 04/13/2019

Alignment to County Focus Areas and Collaboration:

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Community Partner:	Eudora Area Historical Society
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Focus Area:	Eudora, Eudora Township, Douglas County
<p>The focus and goals of the Eudora Area Historical Society (EAHS) closely align with those of Douglas County. Specifically, the EAHS has focus and alignment primarily with the Heritage Conservation and Land Management focus. The EAHS also has some common goals and alignment with Human Services and Workforce Development/Economic Development focuses.</p> <p>The primary focus that the EAHS has in common with various Douglas County focuses is that of Heritage Conservation and Land Management. The Mission Statement of the EAHS is: “The Eudora Area Historical Society preserves and maintains the history of the City and Township of Eudora, Kansas, and the surrounding communities of Clearfield, Fall Leaf, Hesper, Prairie Center and Weaver.” The purpose of the EAHS is to bring together people interested in preserving and understanding the history of our community so it will not be lost to our children. The EAHS strives to educate the public as well as generate appreciation and enthusiasm for the history of the Eudora Area. The understanding of our community history is basic to democracy in our State and Nation, and helps us to appreciate our American heritage.</p> <p>The major function of the EAHS is to discover and collect any material which may help to establish or illustrate the history of the Eudora area: exploration, settlement, development, activities, and progress in population, education, wealth, trade and transportation. Collected materials will include: histories, genealogies, biographies, books, maps, and electronic files. The EAHS provides for the preservation of such material, having it available as far as is feasible to those who wish to study or examine it; co-operate with officials in insuring the preservation and accessibility of records and archives of city and area and its institutions, insuring preservation of historic buildings, monuments and markers.</p> <p>The EAHS gives historical information and publishes historical material in newspapers and other media, such as radio, television, and internet, to arouse public interest and by holding meetings with pageants, addresses, lectures and discussions, recorded materials and presentations, and by marking historic buildings, sites and trails. The EAHS also co-operates with national, state, county and other local entities interested in history to collect and preserve state and county material of historical interest and to make it available to students, scholars, enthusiasts and professionals.</p> <p>The EAHS collaborates with the other historical and heritage institutions in Douglas County. The Watkins Museum in Lawrence, Freedom’s Frontier National Heritage Area, the Lecompton Historical Museum and the Wakarusa Valley Museum are all close allies of the EAHS. All of the previously listed groups work together to help ensure various goals are met with regards to the heritage and conservation of the history of Douglas County.</p>	

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The EAHS also has common focuses with Douglas County with regards to Human Services. Human Service and by extension public service are at the core of the purpose of the EAHS. Therefore, there are some commonalities with regards to the focus on Human Services. Human Services are “an interdisciplinary field with the objective of meeting human needs through an applied knowledge base, focusing on prevention as well as remediation of problems, and maintaining a commitment to improving the overall quality of life of service populations.” One of the most important and basic human needs is that of education. Education is the basic reason why the EAHS even exists. We exist to help educate the public with regards to the history of the Eudora area. The EAHS collects, protects and preserves history in order to educate the public. The EAHS considers itself an important educational institution which enriches the lives of Douglas County residents. Our main focus and our primary responsibility as an organization are to preserve our history, our culture, and our identity. As an organization, we strongly believe that understanding your community’s history helps foster civic pride and strengthens ones relationship with his/her community. If we lose our history, we lose our identity. Therefore, all of our actions to foster civic pride and identity also contribute to the focus on Human Service.

The EAHS also has common focuses with Douglas County with regards to Workforce Development/Economic Development. Museums can make excellent contributions to the economic development of a community. Museums, like the EAHS, attract visitors from around the region, and sometimes from around the country. Many people who have moved away from Eudora or Douglas County return for the first time in years, or decades, in order to visit the EAHS. About 30%-40% of the visitors to the EAHS are from outside of Douglas County. Many of these visitors also spend time in downtown Eudora shopping, thus contributing to the local economy. The majority of visitors to the EAHS are from Douglas County, around 60%-70% of all visitors. While these visitors are from within the County, many of them venture to our museum and to downtown Eudora for the first time, or, it’s one of the few times they have been downtown. The economic center of Eudora shifted away from downtown in the 1990s. The EAHS, the City of Eudora and other downtown businesses have been committed to bringing economic activity and vitality back to downtown Eudora. The EAHS has been a major component of the downtown’s revitalization. After the EAHS rehabilitated 720 Main Street, a number of other previously deteriorated and vacant downtown buildings were also rehabilitated. Downtown Eudora is currently stronger than it has been in years. Fewer buildings are vacant, more retail stores exist, and foot-traffic has increased greatly in downtown Eudora. The EAHS is the only museum in the community and one of the community’s primary attractions. The EAHS works closely with downtown Eudora businesses, organizations, the Chamber of Commerce and the Convention and Visitor’s Bureau in order to collaborate on programs, fund-raisers and events, and to promote downtown Eudora in general. Downtown Eudora, with its historical buildings (most of them are over 120 years old) and unique local businesses, is a highly important region of Douglas County. Downtown Eudora has economic and historical benefits, and the EAHS is committed to helping both.

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double click on spreadsheet to open

[2020 Budget Request Detail](#)

calculated fields

Community Partner:	Eudora Area Historical Society					
	2016 Actuals	2017 Actuals	2018 Actuals	2019 Adopted Budget	2019 Current Estimates	2020 Budget Request
Revenues:						
Unrestricted Fund Balance 1/1/xx	30,776	14,594	12,261	29,936	29,936	22,948
Douglas County	10,000	15,000	15,000	14,605	14,605	14,605
City of Lawrence	0	0	0	0	0	0
DGCO Seasonal Interpreter	0	3,000	0	0	0	0
720 Main St. Rehab Grants	80,100	0	33,200	17,100	17,100	13,288
720 Main St. Rehab Donations	2,755	7,850	4,903	5,415	5,415	301
Contributions (Operational Fund)	2,089	4,036	2,949	4,677	4,677	3,800
Grants for Exhibits	0	2,000	0	0	0	0
Maturation of CDs, Savings Transfer	5,351	0	0	0	0	0
SHPO Tax Credits	0	0	0	7,100	7,100	0
Total Revenues:	100,295	31,886	56,052	48,897	48,897	31,994
Total Revenues and Fund Balance	131,071	46,480	68,313	78,833	78,833	54,942
Expenditures:						
Salary reimburse to City of Eudora	10,000	13,900	15,000	14,605	14,605	14,605
Employee Benefits	0	0	0	0	0	0
Health Insurance	0	0	0	0	0	0
Operational Expenses	3,628	3,948	3,822	5,473	5,473	3,800
Utilities, Building Maintenance	0	0	0	0	0	0
Travel & Training	0	0	0	0	0	0
Debt Payments	0	0	0	0	0	0
DGCO Seasonal Interpreter	0	3,000	0	0	0	0
720 Main St. Rehab Project	6,299	7,271	19,555	35,807	35,807	15,488
720 Main St. Access Addition	96,550	4,100	0	0	0	0
Exhibits (Grant Funded)	0	2,000	0	0	0	0
Total Expenditures:	116,477	34,219	38,377	55,885	55,885	33,893
Ending Fund Balance 12/31/xx	14,594	12,261	29,936	22,948	22,948	21,049

0.00%

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Budget Request Analysis

Community Partner: **Eudora Area Historical Society**

Analysis of Revenue Sources:

Current Revenue Structure:

The revenue structure for the EAHS can be divided into three main categories:

1. Funding from Douglas County:
All funds received from Douglas County are given to the City of Eudora as reimbursement for the salary of the EAHS's Executive Director.
2. Grants/Donations for building rehabilitation:
All funds received from various grants and private fund-raisers are spent rehabilitating the Eudora Community Museum property at 720 Main Street. The amount of funds raised in this category varies greatly, and are raised according to need.
3. Private donations/membership dues:
All other funds received from membership dues and private donations are used to pay for the basic operations of the EAHS. Funds raised in this category pay for all EAHS utility bills, insurance coverage, state fees, office supplies, bathroom supplies, educational activities, and public programs. The amount of funds raised in this category is more consistent year to year. The funds in this category are also raised and spent according to need.

Alternative Sources of Revenue:

Sources of revenue for staff salary for the position of Executive Director of the EAHS outside of the City of Eudora and Douglas County are virtually non-existent. Virtually all grants available to museums and nonprofits are not available to fund staff salary. There is one grant through the IMLS that funds staff development or staff salary. The EAHS has applied for this rare grant on four occasions, in 2011, 2013, 2015 and 2017. The EAHS was not awarded any grant funding on any of the occasions. Every single year we applied, we received feedback from the IMLS that we submitted very strong applications for funding, but, the grants were very competitive and not all grants were able to be funded. Private funds generated by the EAHS only range between \$3,000 and \$20,000 annually. All of those funds are used for the museum's operations and special projects. Even if those funds were not needed for specific purposes, the privately generated funds would not be enough to fund the position of Executive Director. Therefore, there really is no alternative source for the salary of the position of the Executive Director.

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Narrative on How County Funding is Spent:

The \$14,605 the Eudora Area Historical Society (EAHS) is requesting from Douglas County would help fund part of the salary of the Executive Director for the EAHS in 2020. The projected salary of the EAHS Executive Director in 2020 is: \$37,103. We project this figure based on the 2019 Executive Director salary (\$36,390) and the fact that the City of Eudora typically gives all employees a 2% raise annually.

The City of Eudora will provide the majority of the funding for the position of the Executive Director for the EAHS in 2020. The City of Eudora will contribute at least \$22,498 towards the position of the EAHS Executive Director in 2020. \$37,103 is a respectable wage, even though it is well below the national average for the position of Executive Director at a museum of comparable size. The City of Eudora also gives the EAHS Executive Director benefits such as health insurance, dental insurance, Vacation time, Sick time, Personal days, Holidays, and KPERs. All of the benefits the City of Eudora provides for the Executive Director is worth between \$10,000 and \$15,000. In terms of the salary for the Executive Director, the City of Eudora would fund 61% of the salary for the Executive Director in 2020. Douglas County would fund 39% of the salary for the Executive Director of the EAHS.

The biggest need for the EAHS remains funding for the position of the Executive Director for the EAHS. The EAHS has acquired funding for various projects through a variety of grants and donations. The day to day operations of the EAHS are funded by private donations. And the salary for the position of Executive Director for the EAHS is funded by the City of Eudora and Douglas County. The EAHS could not come close to funding the salary for the Executive Director. The EAHS has many important and significant goals. Expert supervision is needed to implement the EAHS's goals and vision. In order for the EAHS to be successful, they need an Executive Director. And in order to retain an expert Executive Director, like Ben Terwilliger, the EAHS needs to be able to pay the Executive Director a respectable wage.

The City of Eudora has set aside \$22,498 for the staffing of the EAHS in 2020. This funding alone, without Douglas County funding, would not be enough to employ an Executive Director with the necessary skills, talents and experience to be successful at the EAHS. Therefore, funding from Douglas County for the position of Executive Director is vital to the success of the EAHS. Funds from Douglas County for the position of Executive Director would be an incredibly valuable investment in the EAHS, as this investment would allow for the Executive Director to successfully achieve all of the EAHS's goals.

The EAHS has received funding from many sources for our projects. We have received over \$250,000 in grant monies in the last seven years from the Kansas Humanities Council, the Douglas County Heritage Conservation Council and Freedom's Frontier National Heritage Area. We have also generated approximately \$300,000 in private donations in the past seven years. However, all of the funds that have been raised from donations and grants are to fund the development of specific projects, like new exhibits and the museum at 720 Main Street rehabilitation project. The \$618,000 raised in the past seven years were not budgeted for the staff time needed to carry out these projects. All of the funds that the EAHS has raised in the past seven years would not have been possible without the financial support for the salary of the Executive Director from the City of Eudora and Douglas County.

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The funds provided to the EAHS for the salary of the Executive Director from Douglas County and the City of Eudora serve as an excellent example of how government support can improve the operations of a small organization tremendously. The investment that Douglas County has made with the EAHS has paid off substantially; both in terms of the services the EAHS can now offer the public, and with the funds the EAHS has been able to generate from this investment.

The EAHS has a dedicated base of volunteers that contribute significantly to all of our projects, however, they do not have the professional background to carry out several of these projects. Essentially, we have many great projects occurring simultaneously with the EAHS, and a very bright future. We just do not have the funding to carry out these projects through professional staff time without the support of the City of Eudora and Douglas County.

The major projects or responsibilities that will be completed as a result of funding the salary of the Executive Director includes:

- A. Supervision of efforts to rehabilitate 720 Main Street, the home of the Eudora Community Museum
- B. Management of EAHS and Eudora Community Museum Operations
- C. Management of EAHS Community Outreach
- D. Management of EAHS Historic Collections
- E. Management of EAHS Budget and Finances
- F. Management of EAHS visitor services

Item A will require 25% of the Executive Director's time in 2020. The Executive Director shall serve as the Project Manager for the continuing rehabilitation efforts at 720 Main Street, the home of the EAHS. The first phase, the rehabilitation of the first story of the project was completed in early 2015. The second phase, the rehabilitation of the 2nd story commenced in the spring of 2015 will ideally conclude in 2021. The Executive Director shall lead fund-raising efforts, write grants and solicit for donations for the project. The Executive Director shall also hire and manage contractors and the volunteer efforts for the rehabilitation work. The Executive Director will also perform some of the physical labor for the project.

Item B will require 30% of the Executive Director's time in 2020. The Executive Director shall be responsible for the management of all buildings and structures encompassing the Society, shall periodically review all policies and procedures relating to safety and security, and shall recommend updates concerning the same as necessary. The Executive Director shall make sure the Society has the necessary insurance coverage. The Executive Director shall set the hours the Eudora Community Museum is open to the public, and provide for public tours during those hours. The Executive Director shall develop exhibits, signage and labels in the museum with the Board of Directors. The development of the Core exhibit also fits under this section and will consume a lot of time in 2020.

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Item C will require 10% of the Executive Director's time in 2020. The Executive Director shall supervise community outreach for the Society and Eudora Community Museum. This includes organizing the six public programs throughout the year. Outreach includes developing the annual newsletter, maintaining internet activity and social media for the Society.

Item D will require 10% of the Executive Director's time in 2020. The Executive Director will supervise the historical collections of the Society and will strictly enforce the Society's Collection's Policy.

Item E will require 10% of the Executive Director's time in 2020. The Executive Director, with appropriate oversight from the Board of Directors, shall be responsible for developing an annual Budget for the Society. In connection with this responsibility, the Executive Director shall work with the Board to budget for special programs, manage spending, develop strategies for fundraising and seek out grants and contracts for the benefit of the Society.

Item F will require 15% of the Executive Director's time in 2020. Visitor services includes developing field trips for school groups. Several field trips for area students will be planned and implemented throughout 2020. The entire 3rd and 7th grade from Eudora Public Schools will likely visit for field trips in 2020.

Even though the salary for the Executive Director of the EAHS has increased every year since 2012, the current salary of \$36,390 and the projected 2020 salary of \$37,103 for the Executive Director of the EAHS remains significantly below average for comparable positions. According to www.payscale.com, the average salary for a Museum Executive Director is \$59,869. The salary for the Executive Director of the EAHS will at some point need to be more competitive with the national average for Executive Directors.

Ben Terwilliger, the current Executive Director of the EAHS has accomplished much since he was hired in 2011. Listed below are some of the major accomplishments of the Executive Director:

Primary Responsibilities:

1. Served as the first professional Executive Director for the Eudora Area Historical Society (EAHS) and the museum maintained by the EAHS, the Eudora Community Museum (ECM). Provided the EAHS with leadership, clear and obtainable goals, a vision, and implemented professional museum standards.
2. Supervised the entire process to rehabilitate the historic, but severely dilapidated property at 720 Main Street in Eudora to serve as the first permanent home for the ECM. This process included me arranging the donation of the property to the EAHS, raising the equivalent of \$618,000 through grants, private donations, volunteer labor and donated materials, and getting the property listed on the State Register of Historic Places. The first phase of the project was completed in January of 2015 and the ECM relocated to the structure shortly thereafter. A \$100,000 access addition was completed in 2016. In 2017 the 2nd story was rehabbed.

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Other Responsibilities/Achievements with the EAHS:

3. He has collaborated exceptionally well with the EAHS Board of Directors during his tenure as Executive Director.
4. Visitation to the Eudora Community Museum has grown exponentially during his tenure.
5. Membership with the EAHS has grown 300% during his tenure as a result of our positive and growing reputation and membership drives.
6. He supervised and implemented all public programming with the EAHS.
7. He drafted the annual EAHS budget since 2011 and managed all EAHS finances.
8. He successfully registered the EAHS as a 501c3 organization.
9. He wrote and edited the EAHS newsletter and all other publications since 2011.
10. He created an online presence for the EAHS, including a website and popular social media.
11. He researched and helped create new and educational exhibitions.
12. He developed and implemented standards based field trips for school groups.
13. He extensively organized the vast collections, implemented a new Collection's Policy, started preventative preservation plans and used PastPerfect software for cataloging.

The position of Executive Director with the EAHS is becoming an increasingly important and demanding position. The capacity in which the EAHS and the Executive Director of the EAHS serve Douglas County is continually growing. The current Executive Director of the EAHS feels fortunate to work with the EAHS and thoroughly enjoys his position. However, it is also becoming increasingly apparent that the salary for the Executive Director of the EAHS is well below the national average salary for museum Executive Directors. The Douglas County government could help maintain the salary for the position of Executive Director with the EAHS at respectable level by funding \$14,605 towards the salary of the Executive Director.

The EAHS anticipates no major changes to its revenues and expenditures in 2020 or beyond. The EAHS also anticipates no major reductions from any sources of funding in 2020 and beyond.

Analysis of beginning & ending fund balances, and dedicated or restricted cash reserves:

The beginning and ending fund balances demonstrates the responsible fiscal management of the EAHS and the Eudora Community Museum. The ongoing costs for rehabilitating the museum property are completely funded by funds that we have raised and have available. We will not go into debt to finish the rehab work, nor will we have many funds remaining once the work is completed. The funds we raised will cover all of our rehab costs.

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Analysis of expenditure changes:

The rehabilitation project at 720 Main Street will conclude in 2019. Once the rehab project is concluded, the annual expenses for the EAHS will be reduced dramatically. The annual income for the EAHS will also likely decrease once the rehab project is concluded, as there will be no more demand to raise large sums of money for the rehab project.

Supplemental Request for Additional Funding

(This is in addition to the 2020 Request amount on page 1)

Community Partner:	Eudora Area Historical Society	\$000
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Purpose for additional revenue from County:

NA

Impact if supplemental request is not funded:

NA